



~ Agenda ~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

PO Box 963
Durango, CO 81302
<http://co.laplata.co.us>

Friday, April 3, 2015

1:30 PM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

I. Introductions

II. Recycling Presentation

III. Consent Agenda

1. March 2015 Minutes
2. February 2015 Financials

IV. Discussion Items

1. Recap of Retreat

V. Decision Items

1. DOLA Broadband Planning Grant
2. Letters of Support Policy
3. Public Land Renewable Energy Development Act Letter of Support
4. Telecom Shortfall

VI. Reports

1. Director's Report
2. Transportation/Transit Report
3. WLC Report

VII. Community Updates

ITEM NO. (ID # 2425)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Minutes

SUBJECT: March 2015 Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- COG board meeting+retreat minutes 3-6-15 (DOCX)

Southwest Colorado Council of Governments
 March Board Meeting & Retreat
 06 March 2015
 Durango Recreation Center

Board in Attendance:

Dick White – City of Durango
 Andrea Phillips – Town of Mancos
 Michael Whiting – Archuleta County (via phone)
 Lee San Miguel – Town of Ignacio
 Chris LaMay – Town of Bayfield
 Shane Hale – City of Cortez
 Julie Westendorff – La Plata County
 Joe Kerby – La Plata County
 John Egan – Town of Pagosa Springs
 Ron LeBlanc – City of Durango

Staff in Attendance:

Miriam Gillow-Wiles – Executive Director
 Sara Trujillo – Assistant/Accountant

Guest in Attendance:

Ken Charles - DoLA
 Rick Smith – City of Cortez IT
 James Torres – La Plata County IT Manager
 Eric Pearson – City of Durango IT Manager

I. Call to Order/Introductions

The COG business meeting was called to order at 9:19am; everyone introduced themselves.

II. Consent Agenda: February 2015 Minutes

**Motion to approve minutes as presented: Michael Whiting, Second: Chris LaMay.
 Passed by a unanimous voice vote.**

III. Discussion Items:

IV. Decision Items:

IT Contractor Approval

The SWCCOG received a grant to help with IT Support from DOLA. There are 7 local governments participating. The grant will help with some managed services (IT Support) as well as create a database of what equipment, age of equipment, and where it is located. The contractor selected will also put together an IT Plan for each community that outlines needs, updates, and replacement options for hardware and software. All billing for this will go through the SWCCOG and we will track the cost of service per community, to make sure it is equitable and just a few communities are not using the majority of the funds. Each participating entity has about \$9000 to spend on managed services. This does not cover the cost of equipment. It is likely that the entities will need to maintain printers and copiers in house. This contract will NOT cover VOIP services.

The RFP was due on Monday, and the COG received two responses, Think Networks, and ImageNet Consulting both based in Durango. Both were close in cost for actual work, Think

Networks was a little less expensive for the higher Tiers (such as server work). Miriam did have a few questions as to each proposal which were answered very promptly. Some of the issues with the idea are the wide variety of equipment and lack of standardization within many communities and generally throughout the region. Because of this, the RFP was a little nebulous, so the responses were as well. Think Networks quoted a price of \$25,000, including travel, with some caveats knowing that there will likely be some unknowns that will increase the \$25,000. They did also offer to do an assessment of all the Local Governments participating for \$8500 (or less depending on information available) so they could produce a better quote based on needs. ImageNet Consulting only quoted a price per Tier and cost per mile, lodging, and other expenses, and followed up with an assessment of \$11,000. The total amount for the contractor is \$60-63,000.

Based on the quoted price, and the willingness to work with the SWCCOG and communities to find the best solutions, staff recommended Think Networks.

Motion to accept Think Networks and give contract signing authority to Miriam not to exceed \$63,000: Chris LaMay, Second: Joe Kerby. Passed by a unanimous voice vote.

V. **Reports:**

Transportation Report:

TPR - The next TPR meeting is scheduled for April 3, 2015. The TPR did decide to support legislative change for tribal seats to be voting seats at the STAC.

The CDOT Executive Director Don Hunt retired and new Executive Director Shailen Bhatt has replaced Don Hunt. Director Bhatt comes with FHWA experience, which will hopefully benefit our region as he has an understanding and being able to communicate the state perspective.

Transit – The next transit meeting is scheduled for April 9, 2015. The current goal is to have increased communication and participation from Human Service Providers. For the April transit meeting, the council is hoping some outreach and invites will get a group of Human Service Providers to the meeting.

John Egan held the Archuleta County Transportation Summit meeting February 26th that was productive in identifying next steps for the Region to better transportation. John reported that the meeting established some great communication between Pagosa Medical and Mercy Hospital. A statistical picture is being built of who those are that really need transit service and how to put a plan together to serve those folks. The meeting gave good indication of what needs are and how they will be met.

Business Meeting Adjourned at 9:35am and the COG Retreat Began

With the IT folks present for the morning portion of this meeting, it was decided to move the Telecommunications section of the agenda from the bottom of the agenda to take place immediately preceding the business meeting.

Telecommunications

The issue with the SCAN network is that there is no operations plan in place. This is essential to utilize this asset, pay for this asset, and ensure the COG members have some back-up funds if necessary for the future. Miriam presented a slide show involving the following:

Time Line

- SWCCOG Formed by IGA – 12/2009
- DOLA Grant – 1/2010
- Mid-State Consultants Contracted – 2010
- Arona Enterprises Contracted – 1/2012

- Contract Extension – 1/2014
- Grant Completed – 3/2014

Technical Terms

- Redundant – Another physical connection (to the internet)
- Secondary Connection – another connection (to the internet)
- Dark Fiber – Fiber that has not been ‘lit’ and has no data moving through it
- Lit Fiber – Fiber that is used to transmit data
- Regional Transport – Moving data across the region, can be separated from internet connectivity

Current Status of SCAN

- Bayfield, Mancos, Dolores purchasing services
- Transport between Cortez and Durango hub at minimum of 10Mbps
 - Changeable as necessary
- Some static IP addresses are being used

The following questions were posed

- What is the vision of the SCAN?
- What do we want it to be?
- How do we want to use it?

It was discussed that more planning needs to be complete to gather information about current connections, how we can better utilize those connections, and what connections we are lacking. The COG is looking at applying for a broadband planning grant, which would help determine this information and give an opinion of what the next steps are. This grant will also help us to develop an operations plan that will give us guidance on how to better utilize the SCAN network. Shared services would also be explored. Following planning grant completion would be a construction grant if warranted. Ken Charles did inform that a planning grant is 75/25 match and a construction grant would be 50/50 match. An executive summary was requested determining benefits to the COG and draw backs to a planning grant.

Other issues discussed include:

1) In previous years, the billing for FastTrack and the SCAN network has largely been paid for through COG funding versus being paid for by the communities utilizing the services. This cannot continue to be a budgetary option as in 2014 the COG paid over \$16,000 in FastTrack bills, which took up much of the funds balance. For 2015, the COG is currently at a loss by \$4,000 if this overage is paid for through COG funds.

The board discussed billing the members for the short fall, which include Town of Mancos, Town of Dolores, Dolores County, City of Cortez, Town of Bayfield, Town of Ignacio, La Plata County, and City of Durango. With these participating communities potentially, the \$4,000 loss will not be taken by the COG. Staff will calculate each entity’s billing amount and invoice as necessary if approved in the April meeting.

2) The Fiber Repair Fund (previously known as “RAMP fund”) was supposed to have been invoiced to participating communities in 2014 at \$900 per entity resulting in approximately \$21,600 collected in total (over two years). This invoicing did not occur in 2014, so staff expected to begin invoicing for this fund in 2015. However, the board feels these funds, collected over the time frame of two years as previously agreed upon, would not create sufficient funds to repair fibers due to the high cost of fiber repair. Instead, it was discussed that these funds would be better put to use for software maintenance, upgrades, and to help pay for future router replacement. However, these funds would still be quite lacking due to the large costs of software updates and equipment replacement. Some communities already have an emergency funds account in place and are not sure a second emergency fund through the COG would be necessary. It was decided to come back to this conversation with a list of specific quantitative parameters and policy for adequate billing fees for a fund and discussing these fees being incorporated into the 2016 budget to cover a multi-purpose fund versus just a repair fund.

State of the SWCCOG

The state of the SWCCOG covered six areas: accomplishments, funding, staffing, projects and programs, goals, and success.

Some accomplishments included:

- dues increased to sustain SWCCOG
- moved away from Region 9
- had a successful 2013 audit
- policies were written and/or updated
- received 5 grants totaling \$330,000
- created a better fiscal management system
- incorporated TPR under SWCCOG umbrella
- established the regional recycling taskforce.

Funding sources for 2015 were identified as the following:

- Dues - \$114,712
- Grants
 - All Hazards (M&A) - \$12,178
 - Regional Recycling (2015) - \$27,779
 - Transit Council - \$24,800
 - Western Lands and Communities - \$10,000
 - DOLA Technical Assistance - \$75,000

Programmatic Funding

- TPR
 - CDOT – \$21,100
 - Dues - \$8,000
- Telecom
 - Fiber Repair Fund (RAMP fund) - \$9,900
 - SCAN Income - \$8,280
 - eTics - \$8,400
 - Dark Fiber Leases - \$3,270

Funding expenses were identified as follows:

- Salaries - \$133,266 (includes payroll taxes, fees, and temp p/t assist in charge of WLC grant)
- Shared IT Services - \$63,000
- Contracts and Other Consulting - \$55,800
- Benefits- \$35,146 (includes health insurance and auto allowance)
- SCAN Expenses – \$16,000
- AmeriCorps VISTA - \$15,030
- TPR STAC Travel - \$12,000
- eTics - \$8,400
- Audit - \$7,000
- Legal Fees - \$6,000
- CIRSA - \$5,271
- Travel and Trainings - \$5,350
- Equipment - \$4,500
- Phone - \$3,500

Staffing: Currently, the SWCCOG employs two staff, Miriam and Sara, and one temporary part-time employee working on one grant specifically. However, addition staff is needed to assist with administrative functions, project management, transportation coordination, and grant writing endeavors.

Continuous programs and projects include:

- All Hazards
- Transit
- TPR
- SWIMT
- Telecommunications

Time limited activities include:

- RREO
- IT Support
- AmeriCorps VISTA
- Western Lands and Communities

AAA: In regards to continuing attempts to create a relationship with the AAA, the board discussed leaving this relationship attempts alone and not putting staff time into these endeavor at this time. Keeping abreast and providing information to the AAA is supported, but actual pursuit is not something that is seen as needed to be done at this time.

RREO: Regional Recycling Economic Opportunities Grant (RREO)

- \$46,000 for FY 2014-2015
- Economic feasibility
- Regional Recycling Taskforce
- Regional recycling equals local jobs

Resiliency

- Western Lands and Communities
- State Resiliency Plan

Housing: There was not a lot of work done in this area although there were a lot of discussions held. The COG feels, at this time, there are a lot of other organizations whose main focus is housing; therefore, this does not need to be a large piece for the COG to focus on.

Transportation:

- Southwest Transportation Planning Region
 - 2014-2015 CDOT contract with SWCCOG
 - Dues - \$8000, CDOT Funding - \$21,100
 - Meeting moved to same day as SWCCOG
- Regional Transit Coordinating Council
 - CDOT Grant for \$24,800
 - Service Providers meet with Transit Providers
 - MURP Intern
 - How to provide regional transit?

Tourism: This area is considered economic development; however, there was never a real definition or agenda put towards this item when originally put on the COG's agenda.

Goal Setting

A prefilled goal setting matrix was provided and each section reviewed. The matrix was updated in real-time depending on board suggestions pertaining to priority levels of each goal and if additional goals needed to be added.

Updates to note:

Under objective 1.2: Aggregate Demand and Share Costs on Common Service Needs, the board added two items (1) equipment purchasing/brokering/sharing and (2) shared grant writer. Exploring sharing equipment and services may result in substantial cost savings and would be something many communities are interested in exploring further. The difficulty with equipment sharing would be depreciation and damage to equipment that the equipment owner would be responsible for.

Under objective 1.3: Shared Trainings and Services, the board added items (1) CU certified public managers and (2) DoLA finance 101.

Under objective 2.3: Partner with Other Organizations, the board added item Southwest Farm Fresh that is an entity interested in keeping regionally grown food in the region versus exporting.

The board added an objective item dealing with income producing endeavors.

This concluded the board retreat as time ran out.

The SWCCOG board retreat was adjourned at 3:09pm.

ITEM NO. (ID # 2427)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: February 2015 Financials

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- February Financials (PDF)

	100-General	125-SWIMT	200-All Hazards	300-Fort Lyons	350 - WLC	400 - LCC	500 - RREO	600-TPR	700 - DOLA 7645	900-SCAN	TOTL
ASSETS											
Current Assets											
Checking/Savings											
1001 - 1st Southwest Bank	25,293.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,293.23
1002 - Alpine Bank Unrestricted	111,456.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	111,456.38
1010 - Petty Cash	40.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.43
Total Checking/Savings	136,790.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	136,790.04
Accounts Receivable											
1200 - Accounts Receivable	-169,836.93	551.35	147,425.33	8,829.84	0.00	0.00	28,007.64	12,604.00	0.00	24,142.48	51,723.71
Total Accounts Receivable	-169,836.93	551.35	147,425.33	8,829.84	0.00	0.00	28,007.64	12,604.00	0.00	24,142.48	51,723.71
Other Current Assets											
1090 - Due To/ Due From	185,118.08	3,329.94	-136,035.22	-5,652.34	-105.79	-433.27	-21,839.55	1,131.09	-1,719.15	-23,793.79	0.00
Total Other Current Assets	185,118.08	3,329.94	-136,035.22	-5,652.34	-105.79	-433.27	-21,839.55	1,131.09	-1,719.15	-23,793.79	0.00
Total Current Assets	152,071.19	3,881.29	11,390.11	3,177.50	-105.79	-433.27	6,168.09	13,735.09	-1,719.15	348.69	188,513.75
TOTAL ASSETS	152,071.19	3,881.29	11,390.11	3,177.50	-105.79	-433.27	6,168.09	13,735.09	-1,719.15	348.69	188,513.75
LIABILITIES & EQUITY											
Liabilities											
Current Liabilities											
Credit Cards											
1003 - Alpine Bank Credit Card-Miriam	-696.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-696.02
1004 - Alpine Bank Credit Card - Sara	1,421.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,421.13
Total Credit Cards	725.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	725.11
Total Current Liabilities	725.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	725.11
Equity											
32000 - Retained Earnings	69,110.63	3,329.94	14,716.55	3,177.50	0.00	0.00	363.23	3,449.62	0.00	-9,416.31	84,731.16
Net Income	82,235.45	551.35	-3,326.44	0.00	-105.79	-433.27	5,804.86	10,285.47	-1,719.15	9,765.00	103,057.48
Total Equity	151,346.08	3,881.29	11,390.11	3,177.50	-105.79	-433.27	6,168.09	13,735.09	-1,719.15	348.69	187,788.64
TOTAL LIABILITIES & EQUITY	152,071.19	3,881.29	11,390.11	3,177.50	-105.79	-433.27	6,168.09	13,735.09	-1,719.15	348.69	188,513.75

January through February 2015

Basis	100-General	125-SWIMT	200-All Hazards	350 - W/LC	400 - LCC	500 - RREO	600-TPR	700 - DoLA 7645	900-SCAN	TOTAL
Income										
3000 - March - IT DoLA 7645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,884.15	0.00	-1,884.15
4004 - SWIMT Rev	0.00	551.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	551.35
4005 - E-tics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,400.00	8,400.00
4006 - Dues Revenue	14,712.00	0.00	0.00	0.00	0.00	0.00	7,986.00	0.00	0.00	22,698.00
4007 - TPR	0.00	0.00	0.00	0.00	0.00	0.00	4,365.58	0.00	0.00	4,365.58
4008 - Telecom Services Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,890.00	1,890.00
4009 - Fiber Lease Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,375.00	3,375.00
4041 - All Hazards Grant	0.00	0.00	775.58	0.00	0.00	0.00	0.00	0.00	0.00	775.58
4957 - RREO Grant	0.00	0.00	0.00	0.00	0.00	10,720.08	0.00	0.00	0.00	10,720.08
Total Income	14,712.00	551.35	775.58	0.00	0.00	10,720.08	12,351.58	-1,884.15	13,665.00	151,091.44
Gross Profit	14,712.00	551.35	775.58	0.00	0.00	10,720.08	12,351.58	-1,884.15	13,665.00	151,091.44
Expense										
5200 - All Hazard Project	0.00	0.00	4,102.02	0.00	0.00	0.00	0.00	0.00	0.00	4,102.02
5401 - Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	2,100.00
5410 - Rent	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
5510 - Travel Exp	202.22	0.00	0.00	0.00	50.38	1,116.53	1,989.40	0.00	0.00	3,868.53
5512 - Meeting Exp	340.45	0.00	0.00	105.79	0.00	0.00	66.71	0.00	0.00	654.95
5514 - Professional Fees.	17.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.45
5515 - Legal Fees	1,028.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,028.29
5520 - Advertising	322.68	0.00	0.00	0.00	0.00	0.00	0.00	35.00	0.00	357.68
5521 - Telephone/Website/Internet	322.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	322.98
5523 - Payroll Processing Fees	356.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	356.39
5525 - Audit	800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
5526 - Internet Connectivity (100 Mb)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,800.00	1,800.00
5527 - Internet & software	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
5532 - Postage	65.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.43
5540 - Membership/Sub	825.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825.00
5545 - Equipment/Computers	50.21	0.00	0.00	0.00	382.89	0.00	0.00	0.00	0.00	433.10
5550 - Supplies	266.45	0.00	0.00	0.00	0.00	32.98	0.00	0.00	0.00	299.43
5555 - Liability Insurance	2,083.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,083.00
5558 - Insurance- Health	4,786.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,786.00
5570 - Car Allowance/Mileage	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
5580 - Salary & Wages										
5585 - Retirement Exp	389.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	389.97
5580 - Salary & Wages - Other	18,415.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,415.03
Total 5580 - Salary & Wages	18,805.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,805.00
5587 - Worker's Compensation	1,594.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,594.00
5540 - Consulting	0.00	0.00	0.00	0.00	0.00	3,624.07	0.00	0.00	0.00	3,624.07
Total Expense	32,476.55	0.00	4,102.02	105.79	433.27	4,915.22	2,086.11	35.00	3,900.00	48,033.96
Net Income	82,235.45	551.35	-3,326.44	-105.79	-433.27	5,804.86	10,285.47	-1,719.15	9,765.00	103,057.48

Attachment: February Financials (2272) February Financials (2015)

January through February 2015

	100-General					125-SWIMT				
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget		
Income										
3000 - Match - IT DoLA 7645	0.00				0.00					
4004 - SWIMT Rev	0.00				551.35					
4005 - Ethics	0.00				0.00					
4006 - Dues Revenue	114,712.00	114,712.00	0.00	100.0%	0.00	0.00	551.35	100.0%		
4007 - TPR	0.00				0.00					
4008 - Telecom Services Revenue	0.00				0.00					
4009 - Fiber Lease Revenue	0.00				0.00					
4011 - AAA revenue	0.00				0.00					
4040 - Grant-Transit	0.00				0.00					
4041 - All Hazards Grant	0.00				0.00					
4957 - RREO Grant	0.00				0.00					
Total Income	114,712.00	114,712.00	0.00	100.0%	551.35	0.00	551.35	100.0%		
Gross Profit	114,712.00	114,712.00	0.00	100.0%	551.35	0.00	551.35	100.0%		
Expense										
5200 - All Hazard Project	0.00				0.00					
5401 - Software Maintenance (E-Tic)	0.00				0.00					
5410 - Rent	1.00	1.00	0.00	100.0%	0.00					
5510 - Travel Exp	202.22	368.50	-166.28	54.9%	0.00					
5512 - Meeting Exp	340.45				0.00					
5514 - Professional Fees.	17.45	17.45	0.00	100.0%	0.00					
5515 - Legal Fees	1,028.29	1,000.00	28.29	102.8%	0.00					
5520 - Advertising	322.68	35.00	287.68	921.9%	0.00					
5521 - Telephone/Website/Internet	322.98	583.30	-260.32	55.4%	0.00					
5523 - Payroll Processing Fees	356.39	258.30	98.09	138.0%	0.00					
5525 - Audit	800.00	0.00	800.00	100.0%	0.00					
5526 - Internet Connectivity (100 Mb)	0.00				0.00					
5527 - Internet & software	10.00				0.00					
5532 - Postage	65.43	65.43	0.00	100.0%	0.00					
5540 - Membership/Sub	825.00	825.00	0.00	100.0%	0.00					
5545 - Equipment/Computers	50.21	0.00	50.21	100.0%	0.00					
5550 - Supplies	266.45	284.80	-18.35	93.6%	0.00					
5555 - Liability Insurance	2,083.00	2,083.00	0.00	100.0%	0.00					
5558 - Insurance-Health	4,786.00	4,716.00	70.00	101.5%	0.00					
5570 - Car Allowance/Mileage	600.00	600.00	0.00	100.0%	0.00					
5580 - Salary & Wages										
5585 - Payroll Tax Expense	0.00	1,729.20	-1,729.20	0.0%	0.00					
5586 - Retirement Exp	389.97	541.70	-151.73	72.0%	0.00					
5580 - Salary & Wages - Other	18,415.03	6,429.00	11,986.03	286.4%	0.00	0.00	0.00	0.0%		
Total 5580 - Salary & Wages	18,805.00	8,699.90	10,105.10	216.2%	0.00	0.00	0.00	0.0%		
5587 - Worker's Compensation	1,594.00	1,594.00	0.00	100.0%	0.00					
5640 - Consulting	0.00				0.00					
Total Expense	32,476.55	21,131.68	11,344.87	153.7%	0.00	0.00	0.00	0.0%		
Net Income	82,235.45	93,580.32	-11,344.87	87.9%	551.35	0.00	551.35	100.0%		

Attachment: February Financials (227) February Financials

January through February 2015

	175 - AAA				200-All Hazards			
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Income								
3000 · Match - IT DoLA 7645	0.00				0.00			
4004 · SWIMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				0.00			
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4011 · AAA revenue	0.00	954.50	-954.50	0.0%	0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				775.58	40,298.00	-39,522.42	1.9%
4957 · RREO Grant	0.00				0.00			
Total Income	0.00	954.50	-954.50	0.0%	775.58	40,298.00	-39,522.42	1.9%
Gross Profit	0.00	954.50	-954.50	0.0%	775.58	40,298.00	-39,522.42	1.9%
Expense								
5200 · All Hazard Project	0.00				4,102.02	31,009.00	-26,906.98	13.2%
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5410 · Rent	0.00				0.00			
5510 · Travel Exp	0.00				0.00			
5512 · Meeting Exp	0.00				0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5527 · Internet & software	0.00				0.00			
5532 · Postage	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	0.00				0.00			
5550 · Supplies	0.00				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	0.00				0.00			
5585 · Payroll Tax Expense	0.00				0.00			
5586 · Retirement Exp	0.00				0.00			
5580 · Salary & Wages - Other	0.00	954.50	-954.50	0.0%	0.00	2,119.30	-2,119.30	0.0%
Total 5580 · Salary & Wages	0.00	954.50	-954.50	0.0%	0.00	2,119.30	-2,119.30	0.0%
5587 · Worker's Compensation	0.00				0.00			
5640 · Consulting	0.00				0.00			
Total Expense	0.00	954.50	-954.50	0.0%	4,102.02	40,298.00	-36,195.98	10.2%
Net Income	0.00	0.00	0.00	0.0%	-3,326.44	0.00	-3,326.44	100.0%

Attachment: February Financials (227) February Financials

January through February 2015

	350 - WLC				400 - LCC			
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Income								
3000 · Match - IT DoLA 7645	0.00				0.00			
4004 · SWINMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				0.00			
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4011 · AAA revenue	0.00				0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				0.00			
4957 · RREO Grant	0.00				0.00			
Total Income	0.00	0.00	0.00	0.0%	0.00	4,750.00	-4,750.00	0.0%
Gross Profit	0.00	0.00	0.00	0.0%	0.00	4,750.00	-4,750.00	0.0%
Expense								
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5410 · Rent	0.00				0.00			
5510 · Travel Exp	0.00	0.00	0.00	0.0%	50.38	0.00	50.38	100.0%
5512 · Meeting Exp	105.79	0.00	105.79	100.0%	0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 MB)	0.00				0.00			
5527 · Internet & software	0.00				0.00			
5532 · Postage	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	0.00				382.89	0.00	382.89	100.0%
5550 · Supplies	0.00				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	0.00				0.00			
5585 · Payroll Tax Expense	0.00				0.00			
5586 · Retirement Exp	0.00				0.00			
5580 · Salary & Wages - Other	0.00	0.00	0.00	0.0%	0.00	2,833.30	-2,833.30	0.0%
Total 5580 · Salary & Wages	0.00	0.00	0.00	0.0%	0.00	2,833.30	-2,833.30	0.0%
5587 · Worker's Compensation	0.00				0.00			
5640 · Consulting	0.00				0.00			
Total Expense	105.79	0.00	105.79	100.0%	433.27	2,833.30	-2,400.03	15.3%
Net Income	-105.79	0.00	-105.79	100.0%	-433.27	1,916.70	-2,349.97	-22.6%

January through February 2015

	500 - RREO					600 - TPR				
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget		
Income										
3000 · Match - IT DoLA 7645	0.00				0.00					
4004 · SWIMM Rev	0.00				0.00					
4005 · E-tics	0.00				0.00					
4006 · Dues Revenue	0.00				7,986.00	8,000.00	-14.00	99.8%		
4007 · TPR	0.00				4,365.58	5,275.00	-909.42	82.8%		
4008 · Telecom Services Revenue	0.00				0.00					
4009 · Fiber Lease Revenue	0.00				0.00					
4011 · AAA revenue	0.00				0.00					
4040 · Grant-Transit	0.00				0.00					
4041 · All Hazards Grant	0.00				0.00					
4957 · RREO Grant	10,720.08	11,111.60	-391.52	96.5%	0.00					
Total Income	10,720.08	11,111.60	-391.52	96.5%	12,351.58	13,275.00	-923.42	93.0%		
Gross Profit	10,720.08	11,111.60	-391.52	96.5%	12,351.58	13,275.00	-923.42	93.0%		
Expense										
5200 · All Hazard Project	0.00				0.00					
5401 · Software Maintenance (E-Tic)	0.00				0.00					
5410 · Rent	0.00				0.00					
5510 · Travel Exp	1,116.53	395.60	720.93	282.2%	1,999.40	2,000.00	-0.60	100.0%		
5512 · Meeting Exp	141.64				66.71					
5514 · Professional Fees.	0.00				0.00					
5515 · Legal Fees	0.00				0.00					
5520 · Advertising	0.00				0.00					
5521 · Telephone/Website/Internet	0.00				0.00					
5523 · Payroll Processing Fees	0.00				0.00					
5525 · Audit	0.00				0.00					
5526 · Internet Connectivity (100 Mb)	0.00				0.00					
5527 · Internet & software	0.00				0.00					
5532 · Postage	0.00				0.00					
5540 · Membership/Sub	0.00				0.00					
5545 · Equipment/Computers	0.00				0.00					
5550 · Supplies	32.98	316.40	-283.42	10.4%	0.00					
5555 · Liability Insurance	0.00				0.00					
5558 · Insurance-Health	0.00				0.00					
5570 · Car Allowance/Mileage	0.00				0.00					
5580 · Salary & Wages	0.00				0.00					
5585 · Payroll Tax Expense	0.00				0.00					
5586 · Retirement Exp	0.00				0.00					
5580 · Salary & Wages - Other	0.00	2,266.80	-2,266.80	0.0%	0.00	2,850.00	-2,850.00	0.0%		
Total 5580 · Salary & Wages	0.00	2,266.80	-2,266.80	0.0%	0.00	2,850.00	-2,850.00	0.0%		
5587 · Worker's Compensation	0.00				0.00					
5640 · Consulting	3,624.07	5,120.80	-1,496.73	70.8%	0.00					
Total Expense	4,915.22	8,099.60	-3,184.38	60.7%	2,066.11	4,850.00	-2,783.89	42.6%		
Net Income	5,804.86	3,012.00	2,792.86	192.7%	10,285.47	8,425.00	1,860.47	122.1%		

Attachment: February Financials (227) : February Financials

January through February 2015

	700 - DOLA 7645				900 - SCAN			
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Income								
3000 - Match - IT DOLA 7645	-1,684.15				0.00			
4004 - SWIMMT Rev	0.00				0.00			
4005 - E-tics	0.00				8,400.00	8,400.00	0.00	100.0%
4006 - Dues Revenue	0.00				0.00			
4007 - TPR	0.00				0.00			
4008 - Telecom Services Revenue	0.00				1,890.00	0.00	1,890.00	100.0%
4009 - Fiber Lease Revenue	0.00				3,375.00	817.50	2,557.50	412.8%
4011 - AAA revenue	0.00				0.00			
4040 - Grant-Transit	0.00				0.00			
4041 - All Hazards Grant	0.00				0.00			
4957 - RREO Grant	0.00				0.00			
Total Income	-1,684.15	0.00	-1,684.15	100.0%	13,665.00	9,217.50	4,447.50	148.3%
Gross Profit	-1,684.15	0.00	-1,684.15	100.0%	13,665.00	9,217.50	4,447.50	148.3%
Expense								
5200 - All Hazard Project	0.00				0.00			
5401 - Software Maintenance (E-Tic)	0.00				2,100.00	8,400.00	-6,300.00	25.0%
5410 - Rent	0.00				0.00			
5510 - Travel Exp	0.00				0.00			
5512 - Meeting Exp	0.00				0.00			
5514 - Professional Fees.	0.00				0.00			
5515 - Legal Fees	0.00				0.00			
5520 - Advertising	35.00				0.00			
5521 - Telephone/WebSite/Internet	0.00				0.00			
5523 - Payroll Processing Fees	0.00				0.00			
5525 - Audit	0.00				0.00			
5526 - Internet Connectivity (100 MB)	0.00				1,800.00	2,000.00	-200.00	90.0%
5527 - Internet & software	0.00				0.00			
5532 - Postage	0.00				0.00			
5540 - Membership/Sub	0.00				0.00			
5545 - Equipment/Computers	0.00				0.00			
5550 - Supplies	0.00				0.00			
5555 - Liability Insurance	0.00				0.00			
5558 - Insurance- Health	0.00				0.00			
5570 - Car Allowance/Mileage	0.00				0.00			
5580 - Salary & Wages	0.00				0.00			
5585 - Payroll Tax Expense	0.00				0.00			
5586 - Retirement Exp	0.00				0.00			
5580 - Salary & Wages - Other	0.00	0.00	0.00	0.0%	0.00	545.00	-545.00	0.0%
Total 5580 - Salary & Wages	0.00	0.00	0.00	0.0%	0.00	545.00	-545.00	0.0%
5587 - Worker's Compensation	0.00				0.00			
5640 - Consulting	0.00				0.00			
Total Expense	35.00	0.00	35.00	100.0%	3,900.00	10,945.00	-7,045.00	35.6%
Net Income	-1,719.15	0.00	-1,719.15	100.0%	9,765.00	-1,727.50	11,492.50	-565.3%

	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
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	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Income				
3000 · Match - IT DOLA 7645	-1,684.15	0.00	-1,684.15	100.0%
4004 · SWIMIT Rev	551.35	0.00	551.35	100.0%
4005 · Ethics	8,400.00	8,400.00	0.00	100.0%
4006 · Dues Revenue	122,698.00	122,712.00	-14.00	100.0%
4007 · TPR	4,365.58	5,275.00	-909.42	82.8%
4008 · Telecom Services Revenue	1,890.00	0.00	1,890.00	100.0%
4009 · Fiber Lease Revenue	3,375.00	817.50	2,557.50	412.8%
4011 · AAA revenue	0.00	954.50	-954.50	0.0%
4040 · Grant-Transit	0.00	4,750.00	-4,750.00	0.0%
4041 · All Hazards Grant	775.58	40,298.00	-39,522.42	1.9%
4957 · RREO Grant	10,720.08	11,111.60	-391.52	96.5%
Total Income	151,091.44	194,318.60	-43,227.16	77.8%

	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Gross Profit	151,091.44	194,318.60	-43,227.16	77.8%
Expense				
5200 · All Hazard Project	4,102.02	31,009.00	-26,906.98	13.2%
5401 · Software Maintenance (E-Tic)	2,100.00	8,400.00	-6,300.00	25.0%
5410 · Rent	1.00	1.00	0.00	100.0%
5510 · Travel Exp	3,368.53	2,764.10	604.43	121.9%
5512 · Meeting Exp	654.59	0.00	654.59	100.0%
5514 · Professional Fees	17.45	17.45	0.00	100.0%
5515 · Legal Fees	1,028.29	1,000.00	28.29	102.8%
5520 · Advertising	357.68	35.00	322.68	1,021.9%
5521 · Telephonel/Website/Internet	322.98	583.30	-260.32	55.4%
5523 · Payroll Processing Fees	356.39	258.30	98.09	138.0%
5525 · Audit	800.00	0.00	800.00	100.0%
5526 · Internet Connectivity (100 Mb)	1,800.00	2,000.00	-200.00	90.0%
5527 · Internet & software	10.00	0.00	10.00	100.0%
5532 · Postage	65.43	65.43	0.00	100.0%
5540 · Membership/Sub	825.00	825.00	0.00	100.0%
5545 · Equipment/Computers	433.10	0.00	433.10	100.0%
5550 · Supplies	299.43	601.20	-301.77	49.8%
5555 · Liability Insurance	2,083.00	2,083.00	0.00	100.0%
5558 · Insurance-Health	4,786.00	4,716.00	70.00	101.5%
5570 · Car Allowance/Mileage	600.00	600.00	0.00	100.0%
5580 · Salary & Wages	0.00	1,729.20	-1,729.20	0.0%
5585 · Payroll Tax Expense	389.97	541.70	-151.73	72.0%
5586 · Retirement Exp	18,415.03	17,997.90	417.13	102.3%
5580 · Salary & Wages - Other	18,805.00	20,268.80	-1,463.80	92.8%
Total 5580 · Salary & Wages	18,805.00	20,268.80	-1,463.80	92.8%
5587 · Worker's Compensation	1,594.00	1,594.00	0.00	100.0%
5640 · Consulting	3,624.07	12,290.50	-8,666.43	29.5%
Total Expense	48,033.96	89,112.08	-41,078.12	53.9%

	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Net Income	103,057.48	105,206.52	-2,149.04	98.0%

ITEM NO. (ID # 2431)

DATE: 04/3/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Recap of Retreat

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- 04 2014 Accomplishments (DOCX)
- SWCCOG 2015 Board Goals (XLSX)

2014 SWCCOG Accomplishments

From Miriam

- Finalized Build and Operations of SCAN
- Moved away from Region 9 management
- Hired Accountant/Admin Assistant (Sara)
 - Books organized, and cleaned up. Took care of outstanding invoices and purchase orders, grants receivable, and grant management
- 4 Grants (WLC, RREO, Transit, DOLA TA) plus All Hazards for a total of about 330k
 - WLC: 10k
 - RREO: 46k
 - Transit Council: 24,800
 - DOLA Tech Assistance: 75k (IT, AmeriCorps - Recycling, Housing, Transit)
 - All Hazards 2015: 187k
- Increased dues to sustain Organization (see spreadsheet)
- Policies written and/or updated
 - HR
 - SCAN
 - Purchasing
- Clean up Previous programs
 - SWConnect
 - Ft Lyons
 - SCAN (ended most COG subsidies)
- 2013 Clean Audit
- TPR Moved to have SWCCOG Manage Grant
- Increased AAA-SWCCOG engagement
 - As much as tribulations, there has been communication and discussion between boards as well as AAA ED development
- RREO:
 - Hired 3 FLC Interns
 - Conducted and completed waste sorts
 - Convened Regional Taskforce
- Secured MURP Intern for Transit Council plan updates and solutions
- ROI for each community (see attached)
- Communities purchasing transport and internet connectivity through SWCCOG
- Continuing Education for both Miriam and Sara
 - Conferences, Education for software, State and Fed legislative

From Sara

Accounting

- Approximately 15 outstanding invoices (most being from telecom dealings) were found dating back to October of 2010. These invoices were corrected with credit memos and by reaching out

to entities and requesting payment. This resulted in writing-off \$7,692.92 of multiple year old invoices and collecting \$6,329 of payments previously invoiced in early 2014 for SWCCOG dues.

- Four outstanding purchase orders totaling \$67,060.80 were found dating back to September, 2012. These purchase orders were corrected resulting in a more accurate QuickBooks program.
- It was found that the SWIMT budget in QuickBooks was inaccurate according to state documents. Upon much research by COG and City staff, it was found that a check in the amount of \$5,513.55 was never issued to one of our First Responders. This check was promptly written resulting in proper payment and additional revenue of \$551.35 received as the COG, per state contract, gets 10% revenue from SWIMT fund activities.
- Discovered were two outstanding reimbursement requests for the DoLA 7030 grant. COG staff communicated with DoLA staff to resubmit these requests resulting in \$13,036.95 of funds collected.
- After much communication with Region 9 staff, the Telecom Grant final entries were dated and completed December 2014.

Grant Management

- The state requires that the All Hazards Grants' documents be kept in hard copy form by the Fiscal Agent, the SWCCOG. This had not been done previously; therefore, staff met with Lori Johnson in Cortez, CO to review all grant documentation on-hand and obtain required missing documents. Six grant binders for each grant year, 2009-2014, with appropriate documentation were created and resulted in a positive audit September 2014 by Grants Administration Program Manager.
- Trackers were created to appropriately track the following funding sources to ensure all funds were paid-out as required and that all reimbursement requested funds were received:
 - ✓ All Hazards 2009, 2010, 2011, 2012, 2013, & 2014
 - ✓ CDOT annual funds for TPR activity
 - ✓ TPR annual dues expenditures
 - ✓ LCC Transit Grant
 - ✓ DoLA 7030 Sustainability Grant
 - ✓ SWIMT Grant
 - ✓ RREO Grant
 - ✓ WLC Grant

SWCCOG 2015 Board Goals

GOAL 1: Address Opportunities to Increase Value to COG members

Objective 1.1: Leverage Funds															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2015-2016	Beyond 2016	Staff Time	Costs
Recycling Project	X	X	X	X		x		x			6/30/2015	Implement			\$
DOLA 2015 TA Grant	x	x	x			x		x			12/31/2015				\$75,000
Transit Council		x	x	x			x	x			12/31/2015	Funding Ending			\$24,800
TPR		x	x	x	x			x			6/30/2015	7/1/2015-6/30/2016	7/1/2016-6/30/2017		\$21,000
Membership Dues	x		x		x			x			12/31/2015	1/1/2015-12/31/2016		Low	\$114,000
DOLA Broadband Planning Grant	x	x	x		x			x			4/1/2015-12/31/2015				~ \$90,000

Objective 1.2: Aggregate Demand and Share Costs on Common Service Needs															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Recycling Project	x	x		x		x		x			x	x	?		\$
IT Support	X	X		X	x			X			12/31/2015	?			\$\$
Software	x		x			x				x		x	x		
Equipment Purchasing/Brokering/Sharing Shared Grant Writer										x		x	x		

Objective 1.3: Shared Trainings and Services															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
CIRSA Trainings	x					x				x	x	x	x	Low	N/A
Water/Wastewater Certs (Broker w/ R10?)	x					x				x	?	x		Low	N/A
Elected Officials Trainings CU Certified Public Managers	x					x			x			x	x	Low	\$

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

DoLA Finance 101																


Goal 2: Fiscal Stability and Growth

Objective 2.1: Target Non-Member Entities																
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG		
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs	
Town of Dove Creek	x	x	x				x	x			x	x			\$	
Montezuma County	x	x	x				x	x			x	x	x		\$\$	
Town of Rico	x	x	x				x	x			x	x			\$	
Southern Ute Indian Tribe	x	x	x				x	x			x				\$\$	
Ute Mountain Ute Indian Tribe	x	x	x				x	x			x				\$\$	



Objective 2.2: Retain Existing Members																
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG		
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	Ongoing			Staff Time	Costs	
Archuleta		x			x			x			x				\$\$\$	
Bayfield		x			x			x			x				\$\$	
Cortez		x			x			x			x				\$\$\$	
Dolores (County)		x			x			x			x				\$\$	
Dolores (Town)		x			x			x			x				\$	
Durango		x			x			x			x				\$\$\$	
La Plata		x			x			x			x				\$\$\$	
Ignacio		x			x			x			x				\$	
Mancos		x			x			x			x				\$\$	
Pagosa Springs		x			x			x			x				\$\$	
San Juan		x			x			x			x				\$	
Silverton		x			x			x			x				\$	

Objective 2.3: Partner with Other Organizations																
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG		
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs	
AAA	x	x	x				x	x			x				\$\$	
4CORE	x	x	x			x		x			x	x			\$	

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

Housing Entities	x	x	x					x	x				x	x		\$\$
Southwest Farm Fresh																

Objective 2.4: Targeted Grant Applications/Requests

Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG		
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs	
DOLA Broadband Planning Grant	x	x	x		x			x			x				~ \$90,000	
DOLA Broadband Infrastructure Grant	x	x	x		x			x			x	x			Million +	
EPA Environmental Justice - Transit	x	x	x	x		x		x			x				• \$25,000	
EPA Brownfields Grant(s)	x	x	x				x	x				x			Unknown	
CDOT Trails Grant	x	x	x				x	x			x	x			Unknown	
Other Trails Grant(s)	x	x	x				x	x			x	x			Unknown	
Objective 2.4:																
Income Producing																

Goal 3: Staffing

Objective 3.1: Increase Capacity

Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Project Manager					x			x				x	x		\$\$
AmeriCorps VISTA						x		x			x	x	x		\$8,000
Administrative Assistant						x		x			x	x			\$\$
Transportation Coordinator						x		x				x	x		\$\$
Grant Writer						x		x				x	x		\$\$

Objective 3.2: Continuing Education

Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Miriam	Maybe		Maybe			x		x			x	x	x	Med	-\$-\$
Sara						x		x			x	x	x	Med	-\$-\$
Future Staff						x		x				x	x	Med	-\$-\$

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

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Objective 3.3:															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No				Staff Time	Costs

Goal 4: Advocacy

Objective 4.1: Legislation															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Broadband	X	X	x		X	X			x		x	x	?	High	

Objective 4.2: Represent SW Colorado															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Within Region	x	x					x		x		x	x	x	Unknown	Unknown
State Level	x	x					x		x		x	x	x	Unknown	Unknown
Federal Level	x	x					x		x		x	x	x	Unknown	Unknown

Objective 4.3:															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No				Staff Time	Costs

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

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Goal 5:

Objective 5.1:															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No				Staff Time	Costs

Objective 5.2:															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No				Staff Time	Costs

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

ITEM NO. (ID # 2428)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: DOLA Broadband Planning Grant

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Executive Summary DOLA BB Planning Grant 17 March 2015 Final (PDF)
- BB Planning Basic Financials 26 March 2015 (XLSX)

DOLA Broadband Planning Grant Executive Summary

To: Board of Directors
 From: Miriam Gillow-Wiles
 Date: 17 March 2015

Executive Summary

One of the goals of the Southwest Colorado Council of Governments is to help drive abundant, redundant and affordable Internet throughout the region. Many communities, counties, and other regional organizations are working on residential, business, and educational connectivity. The DOLA Broadband Planning Grant will address the need to coordinate private and public efforts towards a common goal of improving broadband capability within the region. Specifically, the plan will call for:

- An assessment of needs, both infrastructure and services, through surveys, public meetings, and asset mapping.
- Continuing education and/or workshops to ensure that the participants have the information needed on regulations, economics, and technology to develop a realistic plan.
- Identification of public and private projects and existing assets, including the SCAN, which can be leveraged.
- A plan, which will include identification of gaps in the region and connections outside of the region, a blueprint to fill these gaps, cost estimates, financial models, operating expenses, and identification public and private funding resources.
- Address sustainability and maintenance of SCAN through an updated Business Plan and creation of Operations Plan.

These steps will ensure that the region continues to build on local, regional, and statewide efforts already underway in a coordinated approach to improving broadband for the citizens, businesses, and educational institutions within the SWCCOG region.

Pros:

- Regional planning grant will give us a roadmap for costs and strategies to meet regional goals
- Better broadband means better support for home based workers (key portion of our local economies), rural businesses, health care, education, technology, financial services
- Helps distinguish our region in the Rocky Mountains
- Increases available funding for broadband expansion
- La Plata County Economic Development Alliance willing to fund a significant portion of local match which lowers costs for the rest of Southwest Colorado.

Cons:

- Lots of changes going on in broadband at state and federal level, will plan be relevant in a year?
- If this plan is not pursued internet will likely develop unevenly across the region, hurting many of our residents, businesses, and educational institutions.

DOLA Broadband Planning Grant Rough Financials

	Total Amount	DOLA	Match
Grant	\$ 80,000	\$ 60,000	\$ 20,000
Staff Time (not covered by grant)	\$ 10,000		

Secured Match	\$ 25,000
Needed Match (minimum)	\$ 5,000

5000	Population	% Population	Match Based on % Pop	Equally Divided
Archleta	12168	43.3%	\$ 2,167	\$ 625
Cortez	8551	30.5%	\$ 1,523	\$ 625
Dolores County	2012	7.2%	\$ 358	\$ 625
Dolores (Town)	939	3.3%	\$ 167	\$ 625
Mancos	1361	4.8%	\$ 242	\$ 625
Pagosa	1732	6.2%	\$ 308	\$ 625
San Juan	687	2.4%	\$ 122	\$ 625
Silverton	626	2.2%	\$ 111	\$ 625
Total population	28076		\$ 5,000.00	\$ 5,000.00

7000	Population	% Population	Match Base on % Pop	Equally Divided
Archleta	12168	43.3%	\$ 3,034	\$ 875
Cortez	8551	30.5%	\$ 2,132	\$ 875
Dolores County	2012	7.2%	\$ 502	\$ 875
Dolores (Town)	939	3.3%	\$ 234	\$ 875
Mancos	1361	4.8%	\$ 339	\$ 875
Pagosa	1732	6.2%	\$ 432	\$ 875
San Juan	687	2.4%	\$ 171	\$ 875
Silverton	626	2.2%	\$ 156	\$ 875
Total	28076		\$ 7,000	\$ 7,000

10000	Population	% Population	Match Base on % Pop	Equally Divided
Archleta	12168	43.3%	\$ 4,334	\$ 1,250
Cortez	8551	30.5%	\$ 3,046	\$ 1,250
Dolores County	2012	7.2%	\$ 717	\$ 1,250
Dolores (Town)	939	3.3%	\$ 334	\$ 1,250
Mancos	1361	4.8%	\$ 485	\$ 1,250

Pagosa	1732	6.2%	\$	617	\$	1,250
San Juan	687	2.4%	\$	245	\$	1,250
Silverton	626	2.2%	\$	223	\$	1,250
Total	28076		\$	10,000	\$	10,000

ITEM NO. (ID # 2433)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Letters of Support Policy

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Letters of Support Policy Memo 30 March 2015 (DOCX)
- Letters of Support Policies and Procedures DRAFT 3 April 2015 (DOCX)

Letters of Support Policy

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 3 April 2015

Comments: At the February meeting, it was suggested that staff put together some policy and procedures for letters of support. We have seen a significant uptick in the request for letters of support in the last few months.

I asked the other COGs across the state, and none of them have any policies regarding letters of support. Region 9 shared theirs with me so I had some sort of frame work. But as their Board meets less often and operated differently, copying theirs was not an option.

I felt like this needed to be kept short and simple, and to not be too bogged down in bureaucratic procedure. Frequently, there may be pros and cons to any letter of support which much be weighed. This is a guideline to help staff and the Executive Committee decide if the SWCCOG should support an initiative.

Southwest Colorado Council of Governments

Letters of Support/Advocacy Policies and Procedures

Adopted: Day Month Year

Purpose

The Southwest Colorado Council of Governments (SWCCOG) is often asked to provide a letter of support for an organization seeking funding, specific legislation, and/or a recommendation. In order the SWCCOG to respond appropriately in a timely manner, these policies and procedures are provided as criteria and guidelines to process requests.

The following questions and response below are intended to give Board and staff members some context to evaluate a decision. All letters of support must be approved by the Board. Answers to the first three steps, and potentially step four, should be included with communication to the Board regarding the letter of support.

Steps

1) Is it a project from one or more members?

If yes, the Board should consider a letter of support if the fits within questions two and three.

2) Does the project have a regional impact?

If yes, proceed to question three.

If no, the SWCCOG may not be the appropriate organization to be writing a letter of support.

3) Is it a project that involves the SWCCOG, the SWCCOG's established goals, existing SWCCOG projects, and/or existing or previous advocacy?

If yes, the Board should consider a letter of support.

If no, staff should ask why the requestor is approaching the SWCCOG and determine if the ideas are sound and reasoning behind requesting a letter of support from the SWCCOG.

4) Other questions to consider, and potentially include in Board communication.

What is the impact on the region if the project occurs? Does not occur?

In what areas of the region will the project take place?

Is there a fiscal impact for the SWCCOG and or SWCCOG members?

Does the project fit within the mission and vision of the SWCCOG?

Is one or more SWCCOG member working on a similar project or goal?

If so, does this letter of support potentially support or undermine the Member project/goal?

ITEM NO. (ID # 2434)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Public Land Renewable Energy Development Act Letter of
Support

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- PLREDA Memo 30 March 2015 (DOCX)
- PLREDA Letter of Support Template 6 March 2015 (DOCX)

PLREDA Letter of Support

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 3 April 2015

Comments: This letter came before the Board at the March 2014 Board meeting, at that time the legislation did not move forward. This proposed legislation is same as last year, in that it will allow income for renewable energy developed on public lands to be distributed to the counties in the same way that income from non-renewables are currently.

This fits within the Letters of Support Policy:

- The project has regional impact – there is an average of 68% of publicly owned land in Archuleta, Dolores, La Plata, and San Juan Counties.
- The SWCCOG previously supported similar legislation
- There should be a positive fiscal impact for the counties if this legislation passes.



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

Elected Official
 Address Line 1
 Address Line 2
 City, State, ZIP
 Phone
 Email

Date

RE: The Public Lands Renewable Energy Development Act (S. XXX / H.R. XXX)

Dear Elected Official,

The Southwest Colorado Council of Governments (SWCCOG) would like express support of the Public Lands Renewable Energy Development Act (SXXX and HRXXX). The five counties of Archuleta, Dolores, La Plata, Montezuma, and San Juan contain over 1.6 million acres of public lands, including Mesa Verde National Park. Much of this land is suitable for alternate energy development. This legislation will require renewable energy resource development to pay royalties from energy production on renewable energy projects on Federal lands. Providing reinvestment in renewable energy programs while sharing funds for the support of waterways, wildlife habitat, and recreational uses is a benefit for all citizens.

The potential of future revenue will help the five counties of the SWCCOG provide critical governmental services, help fund the backlog of capital improvement projects, and stabilization of budgets still impacted by slow growth and the economic recession. Furthermore, revenues will also help counties manage the impacts of energy development.

The municipalities and counties of Southwest Colorado are committed to working with the Federal government as partners to promote sound energy development. The expansion of alternate energy industries will help create a skilled workforce and a sustainable economy while protecting our public lands and our way of life.

Thank you for your support of the Public Lands Renewable Energy Development Act.

Sincerely,

Richard E. White
 Chair, Southwest Colorado Council of Governments

ITEM NO. (ID # 2435)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Item

SUBJECT: Telecom Shortfall

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Telecom Memo 30 March 2015 (DOCX)
- SCAN Financials Summary (PDF)
- SCAN Revenue (PDF)
- SCAN Expenses (PDF)
- Telecom Equipment Finances (PDF)

Telecom Memo

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 3 April 2015

Comments: During the Retreat in March there was ample discussion about the SCAN, maintenance, cost, equipment repair, and replacement funding.

During the discussion of telecom funding shortfall, the Board Member present indicated they would be interested in alleviating that shortfall, which will greatly help with the budget. As a result of this, staff put together a detailed estimated amount of what that short fall is projected to be by the end of the year. Months April through December are estimates and staff time is an average of what was spent previously. If the Board approves the Broadband Planning Grant, my time this summer and fall will be far greater than the estimate, however, the Broadband Planning funding will help cover the cost of my time.

The other issue discussed at the Retreat was to replace the Fiber Repair Fund (RAMP Fund) with an Equipment replacement fund to update and replace the large routers located in Durango and Cortez. Currently the RAMP Fund was supposed to be levied at \$900/year for each community and county that participated in the initial DOLA grant. This will be \$10,800 for 2015. The Cortez router needs to have software updated at the end of the year, which will cost \$15,000, while the Durango router will need the same updates in 2016. The Board can assess this cost based on population or a flat fee, both are attached for discussion.

Summary

Month	SCAN Revenue	SCAN Expense	Profit/loss
Jan-15	\$ 1,535.75	\$ 1,764.50	\$ (228.75)
Feb-15	\$ 1,535.75	\$ 1,806.25	\$ (270.50)
Mar-15	\$ 1,535.75	\$ 2,349.96	\$ (814.21)
Apr-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
May-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Jun-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Jul-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Aug-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Sep-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Oct-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Nov-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Dec-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)

Projected Grand Total Profit/Loss	\$ (5,255.10)
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2015 SCAN Revenues

Telecom Services Invoiced Quarterly

Community	Date	Amount
Town of Bayfield	1st Qtr	\$ 1,380.00
City of Cortez	1st Qtr	\$ 30.00
Town of Dolores	1st Qtr	\$ 180.00
La Plata County	1st Qtr	\$ 300.00
Town of Mancos	1st Qtr	\$ 180.00
Town of Bayfield	2nd Qtr (est)*	\$ 1,380.00
City of Cortez	2nd Qtr (est)*	\$ 30.00
Town of Dolores	2nd Qtr (est)*	\$ 180.00
La Plata County	2nd Qtr (est)*	\$ 300.00
Town of Mancos	2nd Qtr (est)*	\$ 180.00
Town of Bayfield	3rd Qtr (est)*	\$ 1,380.00
City of Cortez	3rd Qtr (est)*	\$ 30.00
Town of Dolores	3rd Qtr (est)*	\$ 180.00
La Plata County	3rd Qtr (est)*	\$ 300.00
Town of Mancos	3rd Qtr (est)*	\$ 180.00
Town of Bayfield	4th Qtr (est)*	\$ 1,380.00
City of Cortez	4th Qtr (est)*	\$ 30.00
Town of Dolores	4th Qtr (est)*	\$ 180.00
La Plata County	4th Qtr (est)*	\$ 300.00
Town of Mancos	4th Qtr (est)*	\$ 180.00
		Note: Quarterly amount = \$690/mo
Projected Annual Total	\$	8,280.00

Dark Fiber Leasing Invoiced Quarterly (25%)

Entity	Date	Amount
Fast Track	1st Qtr	\$ 217.50
Cedar Networks	1st Qtr	\$ 386.25
Brainstorm	1st Qtr	\$ 240.00
Fast Track	2nd Qtr (est)*	\$ 217.50
Cedar Networks	2nd Qtr (est)*	\$ 386.25
Brainstorm	2nd Qtr (est)*	\$ 240.00
Fast Track	3rd Qtr (est)*	\$ 217.50
Cedar Networks	3rd Qtr (est)*	\$ 386.25
Brainstorm	3rd Qtr (est)*	\$ 240.00
Fast Track	4th Qtr (est)*	\$ 217.50
Cedar Networks	4th Qtr (est)*	\$ 386.25
Brainstorm	4th Qtr (est)*	\$ 240.00
		Note: Quarterly amount = \$845.75/mo
Projected Annual Total	\$	3,375.00
Projected Annual Grant Total Revenues	\$	11,655.00

Attachment: SCAN Revenue (2435 : Telecom Shortfall)

2015 SCAN Expenses

Fast Track Invoices

Date	Amount
1/15/2015	\$ 1,100.00
1/30/2015	\$ 700.00
3/1/2015	\$ 900.00
4/1/2015 (est)*	\$ 900.00
5/1/2015 (est)*	\$ 900.00
6/1/2015 (est)*	\$ 900.00
7/1/2015 (est)*	\$ 900.00
8/1/2015 (est)*	\$ 900.00
9/1/2015 (est)*	\$ 900.00
10/1/2015 (est)*	\$ 900.00
11/1/2015 (est)*	\$ 900.00
12/1/2015 (est)*	\$ 900.00

Projected Annual Total \$ 10,800.00

Miriam Time Spent @ \$43/hr

Month	Total hours	Amount
Jan-15	13.5	\$ 580.50
Feb-15	14.25	\$ 612.75
3/15/2015 (est)*	27	\$ 1,161.00
4/15/2015 (est)*	18.25	\$ 784.75
5/15/2015 (est)*	18.25	\$ 784.75
6/15/2015 (est)*	18.25	\$ 784.75
7/15/2015 (est)*	18.25	\$ 784.75
8/15/2015 (est)*	18.25	\$ 784.75
9/15/2015 (est)*	18.25	\$ 784.75
10/15/2015 (est)*	18.25	\$ 784.75
11/15/2015 (est)*	18.25	\$ 784.75
12/15/2015 (est)*	18.25	\$ 784.75

Projected Annual Total \$ 9,417.00

Sara Time Spent @ \$42/hr

Month	Total hours	Amount
Jan-15	2	\$ 84.00
Feb-15	11.75	\$ 493.50
3/15/2015 (est)*	6.88	\$ 288.96
4/15/2015 (est)*	6.88	\$ 288.96
5/15/2015 (est)*	6.88	\$ 288.96
6/15/2015 (est)*	6.88	\$ 288.96
7/15/2015 (est)*	6.88	\$ 288.96
8/15/2015 (est)*	6.88	\$ 288.96
9/15/2015 (est)*	6.88	\$ 288.96
10/15/2015 (est)*	6.88	\$ 288.96
11/15/2015 (est)*	6.88	\$ 288.96
12/15/2015 (est)*	6.88	\$ 288.96

Projected Annual Total \$ 3,467.10

Projected Annual Grand Total Expenses \$ 23,684.10

Attachment: SCAN Expenses (2435 : Telecom Shortfall)

SCAN Equipment Support 2015 and 2016

	Population	% Population	Match Based on % Pop	Equally Divided
Archuleta	12168	11.9%	\$ 1,782	\$ 1,250
Bayfield	2493	2.4%	\$ 365	\$ 1,250
Cortez	8551	8.3%	\$ 1,252	\$ 1,250
Dolores County	2012	2.0%	\$ 295	\$ 1,250
Dolores (Town)	939	0.9%	\$ 138	\$ 1,250
Durango	17689	17.3%	\$ 2,591	\$ 1,250
Ignacio	711	0.7%	\$ 104	\$ 1,250
La Plata	53446	52.2%	\$ 7,828	\$ 1,250
Mancos	1361	1.3%	\$ 199	\$ 1,250
Pagosa	1732	1.7%	\$ 254	\$ 1,250
San Juan	687	0.7%	\$ 101	\$ 1,250
Silverton	626	0.6%	\$ 92	\$ 1,250
Total population	102415		\$ 15,000.00	\$ 15,000.00

Attachment: Telecom Equipment Finances (2435 : Telecom Shortfall)

ITEM NO. (ID # 2429)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Director's Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Director Report 3 April 2015 (DOCX)

Director Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 3 April 2015

Comments: March was a busy month between being sick, having a very sick cat, and general work load, I did not get as much accomplished as I had hoped. I find I easily bogged down in emails and small tasks which are making it hard to focus and develop the big picture.

Changes to SB05-152 and Telecommunication

At the time of this writing, I have not heard if the amended legislation has been brought forward. I will update the Board verbally on Friday as I have more information. I have spent a lot of time this month on telecommunications projects. I have helped CML and CCI extensively with their understanding of the SCAN and broadband in general. I also traveled to Montrose to visit with Region 10's Board and to discuss their broadband planning grant as well as their plans for infrastructure development.

Club20

While in Montrose, I met with the new Director of Club20. Christian formerly worked for Scott Tipton as a staffer in Grand Junction. She is young (younger than me, even), ambitious, and seeming interested in making changes to the organization. We talked about telecom policy, moving meetings around the region, video conferencing, phone conferencing, and a lot of other things. She was very receptive to the need for a more inclusive way of operating. She also seem to "get it" when it comes to telecom; she sees that access to high speed internet is not a luxury but is a utility. This may be an interesting change for the organization.

April 2015

I will be attending the CARO meeting in Silverthorne on Friday, April 10th. Depending on what happens with the updates to 152, I will need to travel to Denver to testify and work with Sen. Roberts and Reps Coram and Brown on this. Depending on the decisions regarding the Broadband Planning Grant, will be writing that grant.

On April 20th, Elizabeth Garner will be in the region and will be discussing the change in revenue for local governments as the Boomers age. I think this will be very interesting and vital to planning for our future. I will send out info in a separate email.

ITEM NO. (ID # 2430)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Transportation/Transit Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Transportation Update April board meeting (DOCX)

Transportation Update

SWPTR

The next TPR meeting will take place April 3 just prior to the SWCCOG board meeting. A verbal update will be given by staff.

Transit

The next transit meeting will take place April 13 from 2:30pm – 4:00pm. The location is not secured just yet as transit providers are currently making outreach efforts to Human Service Providers. When HS Provider interest is confirmed, a location will be reserved and official invites emailed out with additional information.

Staff has received phone calls from several folks with the San Juan Basin Health Department who are interested in joining the April 13 meeting and providing feedback as to their specific needs of transit in the region. This information is will help the transit council further understand transit needs and move forward with goals and objectives for 2015 and 2016.

ITEM NO. (ID # 2432)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: WLC Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ITEM NO. (ID # 2425)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Minutes

SUBJECT: March 2015 Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- COG board meeting+retreat minutes 3-6-15 (DOCX)

Southwest Colorado Council of Governments
 March Board Meeting & Retreat
 06 March 2015
 Durango Recreation Center

Board in Attendance:

Dick White – City of Durango
 Andrea Phillips – Town of Mancos
 Michael Whiting – Archuleta County (via phone)
 Lee San Miguel – Town of Ignacio
 Chris LaMay – Town of Bayfield
 Shane Hale – City of Cortez
 Julie Westendorff – La Plata County
 Joe Kerby – La Plata County
 John Egan – Town of Pagosa Springs
 Ron LeBlanc – City of Durango

Staff in Attendance:

Miriam Gillow-Wiles – Executive Director
 Sara Trujillo – Assistant/Accountant

Guest in Attendance:

Ken Charles - DoLA
 Rick Smith – City of Cortez IT
 James Torres – La Plata County IT Manager
 Eric Pearson – City of Durango IT Manager

I. Call to Order/Introductions

The COG business meeting was called to order at 9:19am; everyone introduced themselves.

II. Consent Agenda: February 2015 Minutes

**Motion to approve minutes as presented: Michael Whiting, Second: Chris LaMay.
 Passed by a unanimous voice vote.**

III. Discussion Items:

IV. Decision Items:

IT Contractor Approval

The SWCCOG received a grant to help with IT Support from DOLA. There are 7 local governments participating. The grant will help with some managed services (IT Support) as well as create a database of what equipment, age of equipment, and where it is located. The contractor selected will also put together an IT Plan for each community that outlines needs, updates, and replacement options for hardware and software. All billing for this will go through the SWCCOG and we will track the cost of service per community, to make sure it is equitable and just a few communities are not using the majority of the funds. Each participating entity has about \$9000 to spend on managed services. This does not cover the cost of equipment. It is likely that the entities will need to maintain printers and copiers in house. This contract will NOT cover VOIP services.

The RFP was due on Monday, and the COG received two responses, Think Networks, and ImageNet Consulting both based in Durango. Both were close in cost for actual work, Think

Networks was a little less expensive for the higher Tiers (such as server work). Miriam did have a few questions as to each proposal which were answered very promptly. Some of the issues with the idea are the wide variety of equipment and lack of standardization within many communities and generally throughout the region. Because of this, the RFP was a little nebulous, so the responses were as well. Think Networks quoted a price of \$25,000, including travel, with some caveats knowing that there will likely be some unknowns that will increase the \$25,000. They did also offer to do an assessment of all the Local Governments participating for \$8500 (or less depending on information available) so they could produce a better quote based on needs. ImageNet Consulting only quoted a price per Tier and cost per mile, lodging, and other expenses, and followed up with an assessment of \$11,000. The total amount for the contractor is \$60-63,000.

Based on the quoted price, and the willingness to work with the SWCCOG and communities to find the best solutions, staff recommended Think Networks.

Motion to accept Think Networks and give contract signing authority to Miriam not to exceed \$63,000: Chris LaMay, Second: Joe Kerby. Passed by a unanimous voice vote.

V. **Reports:**

Transportation Report:

TPR - The next TPR meeting is scheduled for April 3, 2015. The TPR did decide to support legislative change for tribal seats to be voting seats at the STAC.

The CDOT Executive Director Don Hunt retired and new Executive Director Shailen Bhatt has replaced Don Hunt. Director Bhatt comes with FHWA experience, which will hopefully benefit our region as he has an understanding and being able to communicate the state perspective.

Transit – The next transit meeting is scheduled for April 9, 2015. The current goal is to have increased communication and participation from Human Service Providers. For the April transit meeting, the council is hoping some outreach and invites will get a group of Human Service Providers to the meeting.

John Egan held the Archuleta County Transportation Summit meeting February 26th that was productive in identifying next steps for the Region to better transportation. John reported that the meeting established some great communication between Pagosa Medical and Mercy Hospital. A statistical picture is being built of who those are that really need transit service and how to put a plan together to serve those folks. The meeting gave good indication of what needs are and how they will be met.

Business Meeting Adjourned at 9:35am and the COG Retreat Began

With the IT folks present for the morning portion of this meeting, it was decided to move the Telecommunications section of the agenda from the bottom of the agenda to take place immediately preceding the business meeting.

Telecommunications

The issue with the SCAN network is that there is no operations plan in place. This is essential to utilize this asset, pay for this asset, and ensure the COG members have some back-up funds if necessary for the future. Miriam presented a slide show involving the following:

Time Line

- SWCCOG Formed by IGA – 12/2009
- DOLA Grant – 1/2010
- Mid-State Consultants Contracted – 2010
- Arona Enterprises Contracted – 1/2012

- Contract Extension – 1/2014
- Grant Completed – 3/2014

Technical Terms

- Redundant – Another physical connection (to the internet)
- Secondary Connection – another connection (to the internet)
- Dark Fiber – Fiber that has not been ‘lit’ and has no data moving through it
- Lit Fiber – Fiber that is used to transmit data
- Regional Transport – Moving data across the region, can be separated from internet connectivity

Current Status of SCAN

- Bayfield, Mancos, Dolores purchasing services
- Transport between Cortez and Durango hub at minimum of 10Mbps
 - Changeable as necessary
- Some static IP addresses are being used

The following questions were posed

- What is the vision of the SCAN?
- What do we want it to be?
- How do we want to use it?

It was discussed that more planning needs to be complete to gather information about current connections, how we can better utilize those connections, and what connections we are lacking. The COG is looking at applying for a broadband planning grant, which would help determine this information and give an opinion of what the next steps are. This grant will also help us to develop an operations plan that will give us guidance on how to better utilize the SCAN network. Shared services would also be explored. Following planning grant completion would be a construction grant if warranted. Ken Charles did inform that a planning grant is 75/25 match and a construction grant would be 50/50 match. An executive summary was requested determining benefits to the COG and draw backs to a planning grant.

Other issues discussed include:

1) In previous years, the billing for FastTrack and the SCAN network has largely been paid for through COG funding versus being paid for by the communities utilizing the services. This cannot continue to be a budgetary option as in 2014 the COG paid over \$16,000 in FastTrack bills, which took up much of the funds balance. For 2015, the COG is currently at a loss by \$4,000 if this overage is paid for through COG funds.

The board discussed billing the members for the short fall, which include Town of Mancos, Town of Dolores, Dolores County, City of Cortez, Town of Bayfield, Town of Ignacio, La Plata County, and City of Durango. With these participating communities potentially, the \$4,000 loss will not be taken by the COG. Staff will calculate each entity’s billing amount and invoice as necessary if approved in the April meeting.

2) The Fiber Repair Fund (previously known as “RAMP fund”) was supposed to have been invoiced to participating communities in 2014 at \$900 per entity resulting in approximately \$21,600 collected in total (over two years). This invoicing did not occur in 2014, so staff expected to begin invoicing for this fund in 2015. However, the board feels these funds, collected over the time frame of two years as previously agreed upon, would not create sufficient funds to repair fibers due to the high cost of fiber repair. Instead, it was discussed that these funds would be better put to use for software maintenance, upgrades, and to help pay for future router replacement. However, these funds would still be quite lacking due to the large costs of software updates and equipment replacement. Some communities already have an emergency funds account in place and are not sure a second emergency fund through the COG would be necessary. It was decided to come back to this conversation with a list of specific quantitative parameters and policy for adequate billing fees for a fund and discussing these fees being incorporated into the 2016 budget to cover a multi-purpose fund versus just a repair fund.

State of the SWCCOG

The state of the SWCCOG covered six areas: accomplishments, funding, staffing, projects and programs, goals, and success.

Some accomplishments included:

- dues increased to sustain SWCCOG
- moved away from Region 9
- had a successful 2013 audit
- policies were written and/or updated
- received 5 grants totaling \$330,000
- created a better fiscal management system
- incorporated TPR under SWCCOG umbrella
- established the regional recycling taskforce.

Funding sources for 2015 were identified as the following:

- Dues - \$114,712
- Grants
 - All Hazards (M&A) - \$12,178
 - Regional Recycling (2015) - \$27,779
 - Transit Council - \$24,800
 - Western Lands and Communities - \$10,000
 - DOLA Technical Assistance - \$75,000

Programmatic Funding

- TPR
 - CDOT – \$21,100
 - Dues - \$8,000
- Telecom
 - Fiber Repair Fund (RAMP fund) - \$9,900
 - SCAN Income - \$8,280
 - eTics - \$8,400
 - Dark Fiber Leases - \$3,270

Funding expenses were identified as follows:

- Salaries - \$133,266 (includes payroll taxes, fees, and temp p/t assist in charge of WLC grant)
- Shared IT Services - \$63,000
- Contracts and Other Consulting - \$55,800
- Benefits- \$35,146 (includes health insurance and auto allowance)
- SCAN Expenses – \$16,000
- AmeriCorps VISTA - \$15,030
- TPR STAC Travel - \$12,000
- eTics - \$8,400
- Audit - \$7,000
- Legal Fees - \$6,000
- CIRSA - \$5,271
- Travel and Trainings - \$5,350
- Equipment - \$4,500
- Phone - \$3,500

Staffing: Currently, the SWCCOG employs two staff, Miriam and Sara, and one temporary part-time employee working on one grant specifically. However, addition staff is needed to assist with administrative functions, project management, transportation coordination, and grant writing endeavors.

Continuous programs and projects include:

- All Hazards
- Transit
- TPR
- SWIMT
- Telecommunications

Time limited activities include:

- RREO
- IT Support
- AmeriCorps VISTA
- Western Lands and Communities

AAA: In regards to continuing attempts to create a relationship with the AAA, the board discussed leaving this relationship attempts alone and not putting staff time into these endeavor at this time. Keeping abreast and providing information to the AAA is supported, but actual pursuit is not something that is seen as needed to be done at this time.

RREO: Regional Recycling Economic Opportunities Grant (RREO)

- \$46,000 for FY 2014-2015
- Economic feasibility
- Regional Recycling Taskforce
- Regional recycling equals local jobs

Resiliency

- Western Lands and Communities
- State Resiliency Plan

Housing: There was not a lot of work done in this area although there were a lot of discussions held. The COG feels, at this time, there are a lot of other organizations whose main focus is housing; therefore, this does not need to be a large piece for the COG to focus on.

Transportation:

- Southwest Transportation Planning Region
 - 2014-2015 CDOT contract with SWCCOG
 - Dues - \$8000, CDOT Funding - \$21,100
 - Meeting moved to same day as SWCCOG
- Regional Transit Coordinating Council
 - CDOT Grant for \$24,800
 - Service Providers meet with Transit Providers
 - MURP Intern
 - How to provide regional transit?

Tourism: This area is considered economic development; however, there was never a real definition or agenda put towards this item when originally put on the COG's agenda.

Goal Setting

A prefilled goal setting matrix was provided and each section reviewed. The matrix was updated in real-time depending on board suggestions pertaining to priority levels of each goal and if additional goals needed to be added.

Updates to note:

Under objective 1.2: Aggregate Demand and Share Costs on Common Service Needs, the board added two items (1) equipment purchasing/brokering/sharing and (2) shared grant writer. Exploring sharing equipment and services may result in substantial cost savings and would be something many communities are interested in exploring further. The difficulty with equipment sharing would be depreciation and damage to equipment that the equipment owner would be responsible for.

Under objective 1.3: Shared Trainings and Services, the board added items (1) CU certified public managers and (2) DoLA finance 101.

Under objective 2.3: Partner with Other Organizations, the board added item Southwest Farm Fresh that is an entity interested in keeping regionally grown food in the region versus exporting.

The board added an objective item dealing with income producing endeavors.

This concluded the board retreat as time ran out.

The SWCCOG board retreat was adjourned at 3:09pm.

ITEM NO. (ID # 2427)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: February 2015 Financials

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- February Financials (PDF)

	100-General	125-SWIMT	200-All Hazards	300-Fort Lyons	350 - WLC	400 - LCC	500 - RREO	600-TPR	700 - DOLA 7645	900-SCAN	TOTL
ASSETS											
Current Assets											
Checking/Savings											
1001 - 1st Southwest Bank	25,293.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,293.23
1002 - Alpine Bank Unrestricted	111,456.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	111,456.38
1010 - Petty Cash	40.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.43
Total Checking/Savings	136,790.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	136,790.04
Accounts Receivable											
1200 - Accounts Receivable	-169,836.93	551.35	147,425.33	8,829.84	0.00	0.00	28,007.64	12,604.00	0.00	24,142.48	51,723.71
Total Accounts Receivable	-169,836.93	551.35	147,425.33	8,829.84	0.00	0.00	28,007.64	12,604.00	0.00	24,142.48	51,723.71
Other Current Assets											
1090 - Due To/ Due From	185,118.08	3,329.94	-136,035.22	-5,652.34	-105.79	-433.27	-21,839.55	1,131.09	-1,719.15	-23,793.79	0.00
Total Other Current Assets	185,118.08	3,329.94	-136,035.22	-5,652.34	-105.79	-433.27	-21,839.55	1,131.09	-1,719.15	-23,793.79	0.00
Total Current Assets	152,071.19	3,881.29	11,390.11	3,177.50	-105.79	-433.27	6,168.09	13,735.09	-1,719.15	348.69	188,513.75
TOTAL ASSETS	152,071.19	3,881.29	11,390.11	3,177.50	-105.79	-433.27	6,168.09	13,735.09	-1,719.15	348.69	188,513.75
LIABILITIES & EQUITY											
Liabilities											
Current Liabilities											
Credit Cards											
1003 - Alpine Bank Credit Card-Miriam	-696.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-696.02
1004 - Alpine Bank Credit Card - Sara	1,421.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,421.13
Total Credit Cards	725.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	725.11
Total Current Liabilities	725.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	725.11
Equity											
32000 - Retained Earnings	69,110.63	3,329.94	14,716.55	3,177.50	0.00	0.00	363.23	3,449.62	0.00	-9,416.31	84,731.16
Net Income	82,235.45	551.35	-3,326.44	0.00	-105.79	-433.27	5,804.86	10,285.47	-1,719.15	9,765.00	103,057.48
Total Equity	151,346.08	3,881.29	11,390.11	3,177.50	-105.79	-433.27	6,168.09	13,735.09	-1,719.15	348.69	187,788.64
TOTAL LIABILITIES & EQUITY	152,071.19	3,881.29	11,390.11	3,177.50	-105.79	-433.27	6,168.09	13,735.09	-1,719.15	348.69	188,513.75

January through February 2015

Basis	100-General	125-SWIMT	200-All Hazards	350 - W/LC	400 - LCC	500 - RREO	600-TPR	700 - DoLA 7645	900-SCAN	TOTAL
Income										
3000 - March - IT DoLA 7645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,884.15	0.00	-1
4004 - SWIMT Rev	0.00	551.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	551.35
4005 - E-tics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,400.00	8,400.00
4006 - Dues Revenue	14,712.00	0.00	0.00	0.00	0.00	0.00	7,986.00	0.00	0.00	122,598.00
4007 - TPR	0.00	0.00	0.00	0.00	0.00	0.00	4,365.58	0.00	0.00	4,365.58
4008 - Telecom Services Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,890.00	1,890.00
4009 - Fiber Lease Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,375.00	3,375.00
4041 - All Hazards Grant	0.00	0.00	775.58	0.00	0.00	0.00	0.00	0.00	0.00	775.58
4957 - RREO Grant	0.00	0.00	0.00	0.00	0.00	10,720.08	0.00	0.00	0.00	10,720.08
Total Income	14,712.00	551.35	775.58	0.00	0.00	10,720.08	12,351.58	-1,884.15	13,665.00	151,091.44
Gross Profit	14,712.00	551.35	775.58	0.00	0.00	10,720.08	12,351.58	-1,884.15	13,665.00	151,091.44
Expense										
5200 - All Hazard Project	0.00	0.00	4,102.02	0.00	0.00	0.00	0.00	0.00	0.00	4,102.02
5401 - Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	2,100.00
5410 - Rent	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
5510 - Travel Exp	202.22	0.00	0.00	0.00	50.38	1,116.53	1,989.40	0.00	0.00	3,868.53
5512 - Meeting Exp	340.45	0.00	0.00	105.79	0.00	0.00	66.71	0.00	0.00	654.95
5514 - Professional Fees.	17.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.45
5515 - Legal Fees	1,028.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,028.29
5520 - Advertising	322.68	0.00	0.00	0.00	0.00	0.00	0.00	35.00	0.00	357.68
5521 - Telephone/Website/Internet	322.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	322.98
5523 - Payroll Processing Fees	356.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	356.39
5525 - Audit	800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
5526 - Internet Connectivity (100 Mb)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,800.00	1,800.00
5527 - Internet & software	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
5532 - Postage	65.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.43
5540 - Membership/Sub	825.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825.00
5545 - Equipment/Computers	50.21	0.00	0.00	0.00	382.89	0.00	0.00	0.00	0.00	433.10
5550 - Supplies	266.45	0.00	0.00	0.00	0.00	32.98	0.00	0.00	0.00	299.43
5555 - Liability Insurance	2,083.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,083.00
5558 - Insurance - Health	4,786.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,786.00
5570 - Car Allowance/Mileage	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
5580 - Salary & Wages										
5585 - Retirement Exp	389.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	389.97
5580 - Salary & Wages - Other	18,415.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,415.03
Total 5580 - Salary & Wages	18,805.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,805.00
5587 - Worker's Compensation	1,594.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,594.00
5540 - Consulting	0.00	0.00	0.00	0.00	0.00	3,624.07	0.00	0.00	0.00	3,624.07
Total Expense	32,476.55	0.00	4,102.02	105.79	433.27	4,915.22	2,086.11	35.00	3,900.00	48,033.96
Net Income	82,235.45	551.35	-3,326.44	-105.79	-433.27	5,804.86	10,285.47	-1,719.15	9,765.00	103,057.48

	100-General					125-SWIMT				
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget		
Income										
3000 - Match - IT DoLA 7645	0.00				0.00					
4004 - SWIMT Rev	0.00				551.35					
4005 - Ethics	0.00				0.00					
4006 - Dues Revenue	114,712.00	114,712.00	0.00	100.0%	0.00	0.00	551.35	100.0%		
4007 - TPR	0.00				0.00					
4008 - Telecom Services Revenue	0.00				0.00					
4009 - Fiber Lease Revenue	0.00				0.00					
4011 - AAA revenue	0.00				0.00					
4040 - Grant-Transit	0.00				0.00					
4041 - All Hazards Grant	0.00				0.00					
4957 - RREO Grant	0.00				0.00					
Total Income	114,712.00	114,712.00	0.00	100.0%	551.35	0.00	551.35	100.0%		
Gross Profit	114,712.00	114,712.00	0.00	100.0%	551.35	0.00	551.35	100.0%		
Expense										
5200 - All Hazard Project	0.00				0.00					
5401 - Software Maintenance (E-Tic)	0.00				0.00					
5410 - Rent	1.00	1.00	0.00	100.0%	0.00					
5510 - Travel Exp	202.22	368.50	-166.28	54.9%	0.00					
5512 - Meeting Exp	340.45				0.00					
5514 - Professional Fees.	17.45	17.45	0.00	100.0%	0.00					
5515 - Legal Fees	1,028.29	1,000.00	28.29	102.8%	0.00					
5520 - Advertising	322.68	35.00	287.68	921.9%	0.00					
5521 - Telephone/Website/Internet	322.98	583.30	-260.32	55.4%	0.00					
5523 - Payroll Processing Fees	356.39	258.30	98.09	138.0%	0.00					
5525 - Audit	800.00	0.00	800.00	100.0%	0.00					
5526 - Internet Connectivity (100 Mb)	0.00				0.00					
5527 - Internet & software	10.00				0.00					
5532 - Postage	65.43	65.43	0.00	100.0%	0.00					
5540 - Membership/Sub	825.00	825.00	0.00	100.0%	0.00					
5545 - Equipment/Computers	50.21	0.00	50.21	100.0%	0.00					
5550 - Supplies	266.45	284.80	-18.35	93.6%	0.00					
5555 - Liability Insurance	2,083.00	2,083.00	0.00	100.0%	0.00					
5558 - Insurance-Health	4,786.00	4,716.00	70.00	101.5%	0.00					
5570 - Car Allowance/Mileage	600.00	600.00	0.00	100.0%	0.00					
5580 - Salary & Wages										
5585 - Payroll Tax Expense	0.00	1,729.20	-1,729.20	0.0%	0.00					
5586 - Retirement Exp	389.97	541.70	-151.73	72.0%	0.00					
5580 - Salary & Wages - Other	18,415.03	6,429.00	11,986.03	286.4%	0.00	0.00	0.00	0.0%		
Total 5580 - Salary & Wages	18,805.00	8,699.90	10,105.10	216.2%	0.00	0.00	0.00	0.0%		
5587 - Worker's Compensation	1,594.00	1,594.00	0.00	100.0%	0.00					
5640 - Consulting	0.00				0.00					
Total Expense	32,476.55	21,131.68	11,344.87	153.7%	0.00	0.00	0.00	0.0%		
Net Income	82,235.45	93,580.32	-11,344.87	87.9%	551.35	0.00	551.35	100.0%		

Attachment: February Financials (227) February Financials

January through February 2015

	175 - AAA				200-All Hazards			
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Income								
3000 · Match - IT DoLA 7645	0.00				0.00			
4004 · SWIMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				0.00			
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4011 · AAA revenue	0.00	954.50	-954.50	0.0%	0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				775.58	40,298.00	-39,522.42	1.9%
4957 · RREO Grant	0.00				0.00			
Total Income	0.00	954.50	-954.50	0.0%	775.58	40,298.00	-39,522.42	1.9%
Gross Profit	0.00	954.50	-954.50	0.0%	775.58	40,298.00	-39,522.42	1.9%
Expense								
5200 · All Hazard Project	0.00				4,102.02	31,009.00	-26,906.98	13.2%
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5410 · Rent	0.00				0.00			
5510 · Travel Exp	0.00				0.00			
5512 · Meeting Exp	0.00				0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5527 · Internet & software	0.00				0.00			
5532 · Postage	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	0.00				0.00			
5550 · Supplies	0.00				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	0.00				0.00			
5585 · Payroll Tax Expense	0.00				0.00			
5586 · Retirement Exp	0.00				0.00			
5580 · Salary & Wages - Other	0.00	954.50	-954.50	0.0%	0.00	2,119.30	-2,119.30	0.0%
Total 5580 · Salary & Wages	0.00	954.50	-954.50	0.0%	0.00	2,119.30	-2,119.30	0.0%
5587 · Worker's Compensation	0.00				0.00			
5640 · Consulting	0.00				0.00			
Total Expense	0.00	954.50	-954.50	0.0%	4,102.02	40,298.00	-36,195.98	10.2%
Net Income	0.00	0.00	0.00	0.0%	-3,326.44	0.00	-3,326.44	100.0%

Attachment: February Financials (227) : February Financials (227)

January through February 2015

	350 - WLC			400 - LCC				
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Income								
3000 · Match - IT DoLA 7645	0.00				0.00			
4004 · SWINMT Rev	0.00				0.00			
4005 · E-tics	0.00				0.00			
4006 · Dues Revenue	0.00				0.00			
4007 · TPR	0.00				0.00			
4008 · Telecom Services Revenue	0.00				0.00			
4009 · Fiber Lease Revenue	0.00				0.00			
4011 · AAA revenue	0.00				0.00			
4040 · Grant-Transit	0.00				0.00			
4041 · All Hazards Grant	0.00				0.00			
4957 · RREO Grant	0.00				0.00			
Total Income	0.00	0.00	0.00	0.0%	0.00	4,750.00	-4,750.00	0.0%
Gross Profit	0.00	0.00	0.00	0.0%	0.00	4,750.00	-4,750.00	0.0%
Expense								
5200 · All Hazard Project	0.00				0.00			
5401 · Software Maintenance (E-Tic)	0.00				0.00			
5410 · Rent	0.00				0.00			
5510 · Travel Exp	0.00	0.00	0.00	0.0%	50.38	0.00	50.38	100.0%
5512 · Meeting Exp	105.79	0.00	105.79	100.0%	0.00			
5514 · Professional Fees.	0.00				0.00			
5515 · Legal Fees	0.00				0.00			
5520 · Advertising	0.00				0.00			
5521 · Telephone/Website/Internet	0.00				0.00			
5523 · Payroll Processing Fees	0.00				0.00			
5525 · Audit	0.00				0.00			
5526 · Internet Connectivity (100 Mb)	0.00				0.00			
5527 · Internet & software	0.00				0.00			
5532 · Postage	0.00				0.00			
5540 · Membership/Sub	0.00				0.00			
5545 · Equipment/Computers	0.00				382.89	0.00	382.89	100.0%
5550 · Supplies	0.00				0.00			
5555 · Liability Insurance	0.00				0.00			
5558 · Insurance- Health	0.00				0.00			
5570 · Car Allowance/Mileage	0.00				0.00			
5580 · Salary & Wages	0.00				0.00			
5585 · Payroll Tax Expense	0.00				0.00			
5586 · Retirement Exp	0.00				0.00			
5580 · Salary & Wages - Other	0.00	0.00	0.00	0.0%	0.00	2,833.30	-2,833.30	0.0%
Total 5580 · Salary & Wages	0.00	0.00	0.00	0.0%	0.00	2,833.30	-2,833.30	0.0%
5587 · Worker's Compensation	0.00				0.00			
5640 · Consulting	0.00				0.00			
Total Expense	105.79	0.00	105.79	100.0%	433.27	2,833.30	-2,400.03	15.3%
Net Income	-105.79	0.00	-105.79	100.0%	-433.27	1,916.70	-2,349.97	-22.6%

Attachment: February Financials (227) February Financials (227) January through February 2015

	500 - RREO					600 - TPR				
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget		
Income										
3000 · Match - IT DoLA 7645	0.00				0.00					
4004 · SWIMM Rev	0.00				0.00					
4005 · E-tics	0.00				0.00					
4006 · Dues Revenue	0.00				7,986.00	8,000.00	-14.00	99.8%		
4007 · TPR	0.00				4,365.58	5,275.00	-909.42	82.8%		
4008 · Telecom Services Revenue	0.00				0.00					
4009 · Fiber Lease Revenue	0.00				0.00					
4011 · AAA revenue	0.00				0.00					
4040 · Grant-Transit	0.00				0.00					
4041 · All Hazards Grant	0.00				0.00					
4957 · RREO Grant	10,720.08	11,111.60	-391.52	96.5%	0.00					
Total Income	10,720.08	11,111.60	-391.52	96.5%	12,351.58	13,275.00	-923.42	93.0%		
Gross Profit	10,720.08	11,111.60	-391.52	96.5%	12,351.58	13,275.00	-923.42	93.0%		
Expense										
5200 · All Hazard Project	0.00				0.00					
5401 · Software Maintenance (E-Tic)	0.00				0.00					
5410 · Rent	0.00				0.00					
5510 · Travel Exp	1,116.53	395.60	720.93	282.2%	1,999.40	2,000.00	-0.60	100.0%		
5512 · Meeting Exp	141.64				66.71					
5514 · Professional Fees.	0.00				0.00					
5515 · Legal Fees	0.00				0.00					
5520 · Advertising	0.00				0.00					
5521 · Telephone/Website/Internet	0.00				0.00					
5523 · Payroll Processing Fees	0.00				0.00					
5525 · Audit	0.00				0.00					
5526 · Internet Connectivity (100 Mb)	0.00				0.00					
5527 · Internet & software	0.00				0.00					
5532 · Postage	0.00				0.00					
5540 · Membership/Sub	0.00				0.00					
5545 · Equipment/Computers	0.00				0.00					
5550 · Supplies	32.98	316.40	-283.42	10.4%	0.00					
5555 · Liability Insurance	0.00				0.00					
5558 · Insurance-Health	0.00				0.00					
5570 · Car Allowance/Mileage	0.00				0.00					
5580 · Salary & Wages	0.00				0.00					
5585 · Payroll Tax Expense	0.00				0.00					
5586 · Retirement Exp	0.00				0.00					
5580 · Salary & Wages - Other	0.00	2,266.80	-2,266.80	0.0%	0.00	2,850.00	-2,850.00	0.0%		
Total 5580 · Salary & Wages	0.00	2,266.80	-2,266.80	0.0%	0.00	2,850.00	-2,850.00	0.0%		
5587 · Worker's Compensation	0.00				0.00					
5640 · Consulting	3,624.07	5,120.80	-1,496.73	70.8%	0.00					
Total Expense	4,915.22	8,099.60	-3,184.38	60.7%	2,066.11	4,850.00	-2,783.89	42.6%		
Net Income	5,804.86	3,012.00	2,792.86	192.7%	10,285.47	8,425.00	1,860.47	122.1%		

Attachment: February Financials (227) : February Financials

January through February 2015

	700 - DOLA 7645				900 - SCAN			
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Income								
3000 - Match - IT DOLA 7645	-1,684.15				0.00			
4004 - SWIMT Rev	0.00				0.00			
4005 - E-tics	0.00				8,400.00	8,400.00	0.00	100.0%
4006 - Dues Revenue	0.00				0.00			
4007 - TPR	0.00				0.00			
4008 - Telecom Services Revenue	0.00				1,890.00	0.00	1,890.00	100.0%
4009 - Fiber Lease Revenue	0.00				3,375.00	817.50	2,557.50	412.8%
4011 - AAA revenue	0.00				0.00			
4040 - Grant-Transit	0.00				0.00			
4041 - All Hazards Grant	0.00				0.00			
4957 - RREO Grant	0.00				0.00			
Total Income	-1,684.15	0.00	-1,684.15	100.0%	13,665.00	9,217.50	4,447.50	148.3%
Gross Profit	-1,684.15	0.00	-1,684.15	100.0%	13,665.00	9,217.50	4,447.50	148.3%
Expense								
5200 - All Hazard Project	0.00				0.00			
5401 - Software Maintenance (E-Tic)	0.00				2,100.00	8,400.00	-6,300.00	25.0%
5410 - Rent	0.00				0.00			
5510 - Travel Exp	0.00				0.00			
5512 - Meeting Exp	0.00				0.00			
5514 - Professional Fees.	0.00				0.00			
5515 - Legal Fees	0.00				0.00			
5520 - Advertising	35.00				0.00			
5521 - Telephone/Website/Internet	0.00				0.00			
5523 - Payroll Processing Fees	0.00				0.00			
5525 - Audit	0.00				0.00			
5526 - Internet Connectivity (100 Mb)	0.00				1,800.00	2,000.00	-200.00	90.0%
5527 - Internet & software	0.00				0.00			
5532 - Postage	0.00				0.00			
5540 - Membership/Sub	0.00				0.00			
5545 - Equipment/Computers	0.00				0.00			
5550 - Supplies	0.00				0.00			
5555 - Liability Insurance	0.00				0.00			
5558 - Insurance- Health	0.00				0.00			
5570 - Car Allowance/Mileage	0.00				0.00			
5580 - Salary & Wages	0.00				0.00			
5585 - Payroll Tax Expense	0.00				0.00			
5586 - Retirement Exp	0.00				0.00			
5580 - Salary & Wages - Other	0.00	0.00	0.00	0.0%	0.00	545.00	-545.00	0.0%
Total 5580 - Salary & Wages	0.00	0.00	0.00	0.0%	0.00	545.00	-545.00	0.0%
5587 - Worker's Compensation	0.00				0.00			
5640 - Consulting	0.00				0.00			
Total Expense	35.00	0.00	35.00	100.0%	3,900.00	10,945.00	-7,045.00	35.6%
Net Income	-1,719.15	0.00	-1,719.15	100.0%	9,765.00	-1,727.50	11,492.50	-565.3%

	TOTAL			
	Jan - Feb 15	Budget	\$ Over Budget	% of Budget
Income				
3000 - Match - IT DOLA 7645	-1,684.15	0.00	-1,684.15	100.0%
4004 - SWIMIT Rev	551.35	0.00	551.35	100.0%
4005 - Ethics	8,400.00	8,400.00	0.00	100.0%
4006 - Dues Revenue	122,698.00	122,712.00	-14.00	100.0%
4007 - TPR	4,365.58	5,275.00	-909.42	82.8%
4008 - Telecom Services Revenue	1,890.00	0.00	1,890.00	100.0%
4009 - Fiber Lease Revenue	3,375.00	817.50	2,557.50	412.8%
4011 - AAA revenue	0.00	954.50	-954.50	0.0%
4040 - Grant-Transit	0.00	4,750.00	-4,750.00	0.0%
4041 - All Hazards Grant	775.58	40,298.00	-39,522.42	1.9%
4957 - RREO Grant	10,720.08	11,111.60	-391.52	96.5%
Total Income	151,091.44	194,318.60	-43,227.16	77.8%
Gross Profit	151,091.44	194,318.60	-43,227.16	77.8%
Expense				
5200 - All Hazard Project	4,102.02	31,009.00	-26,906.98	13.2%
5401 - Software Maintenance (E-Tic)	2,100.00	8,400.00	-6,300.00	25.0%
5410 - Rent	1.00	1.00	0.00	100.0%
5510 - Travel Exp	3,368.53	2,764.10	604.43	121.9%
5512 - Meeting Exp	654.59	0.00	654.59	100.0%
5514 - Professional Fees	17.45	17.45	0.00	100.0%
5515 - Legal Fees	1,028.29	1,000.00	28.29	102.8%
5520 - Advertising	357.68	35.00	322.68	1,021.9%
5521 - Telephonel/Website/Internet	322.98	583.30	-260.32	55.4%
5523 - Payroll Processing Fees	356.39	258.30	98.09	138.0%
5525 - Audit	800.00	0.00	800.00	100.0%
5526 - Internet Connectivity (100 Mb)	1,800.00	2,000.00	-200.00	90.0%
5527 - Internet & software	10.00	0.00	10.00	100.0%
5532 - Postage	65.43	65.43	0.00	100.0%
5540 - Membership/Sub	825.00	825.00	0.00	100.0%
5545 - Equipment/Computers	433.10	0.00	433.10	100.0%
5550 - Supplies	299.43	601.20	-301.77	49.8%
5555 - Liability Insurance	2,083.00	2,083.00	0.00	100.0%
5558 - Insurance - Health	4,786.00	4,716.00	70.00	101.5%
5570 - Car Allowance/Mileage	600.00	600.00	0.00	100.0%
5580 - Salary & Wages	0.00	1,729.20	-1,729.20	0.0%
5585 - Payroll Tax Expense	389.97	541.70	-151.73	72.0%
5586 - Retirement Exp	18,415.03	17,997.90	417.13	102.3%
5580 - Salary & Wages - Other	18,805.00	20,268.80	-1,463.80	92.8%
Total 5580 - Salary & Wages	18,805.00	20,268.80	-1,463.80	92.8%
5587 - Worker's Compensation	1,594.00	1,594.00	0.00	100.0%
5640 - Consulting	3,624.07	12,290.50	-8,666.43	29.5%
Total Expense	48,033.96	89,112.08	-41,078.12	53.9%
Net Income	103,057.48	105,206.52	-2,149.04	98.0%

ITEM NO. (ID # 2431)

DATE: 04/3/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Recap of Retreat

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- 04 2014 Accomplishments (DOCX)
- SWCCOG 2015 Board Goals (XLSX)

2014 SWCCOG Accomplishments

From Miriam

- Finalized Build and Operations of SCAN
- Moved away from Region 9 management
- Hired Accountant/Admin Assistant (Sara)
 - Books organized, and cleaned up. Took care of outstanding invoices and purchase orders, grants receivable, and grant management
- 4 Grants (WLC, RREO, Transit, DOLA TA) plus All Hazards for a total of about 330k
 - WLC: 10k
 - RREO: 46k
 - Transit Council: 24,800
 - DOLA Tech Assistance: 75k (IT, AmeriCorps - Recycling, Housing, Transit)
 - All Hazards 2015: 187k
- Increased dues to sustain Organization (see spreadsheet)
- Policies written and/or updated
 - HR
 - SCAN
 - Purchasing
- Clean up Previous programs
 - SWConnect
 - Ft Lyons
 - SCAN (ended most COG subsidies)
- 2013 Clean Audit
- TPR Moved to have SWCCOG Manage Grant
- Increased AAA-SWCCOG engagement
 - As much as tribulations, there has been communication and discussion between boards as well as AAA ED development
- RREO:
 - Hired 3 FLC Interns
 - Conducted and completed waste sorts
 - Convened Regional Taskforce
- Secured MURP Intern for Transit Council plan updates and solutions
- ROI for each community (see attached)
- Communities purchasing transport and internet connectivity through SWCCOG
- Continuing Education for both Miriam and Sara
 - Conferences, Education for software, State and Fed legislative

From Sara

Accounting

- Approximately 15 outstanding invoices (most being from telecom dealings) were found dating back to October of 2010. These invoices were corrected with credit memos and by reaching out

to entities and requesting payment. This resulted in writing-off \$7,692.92 of multiple year old invoices and collecting \$6,329 of payments previously invoiced in early 2014 for SWCCOG dues.

- Four outstanding purchase orders totaling \$67,060.80 were found dating back to September, 2012. These purchase orders were corrected resulting in a more accurate QuickBooks program.
- It was found that the SWIMT budget in QuickBooks was inaccurate according to state documents. Upon much research by COG and City staff, it was found that a check in the amount of \$5,513.55 was never issued to one of our First Responders. This check was promptly written resulting in proper payment and additional revenue of \$551.35 received as the COG, per state contract, gets 10% revenue from SWIMT fund activities.
- Discovered were two outstanding reimbursement requests for the DoLA 7030 grant. COG staff communicated with DoLA staff to resubmit these requests resulting in \$13,036.95 of funds collected.
- After much communication with Region 9 staff, the Telecom Grant final entries were dated and completed December 2014.

Grant Management

- The state requires that the All Hazards Grants' documents be kept in hard copy form by the Fiscal Agent, the SWCCOG. This had not been done previously; therefore, staff met with Lori Johnson in Cortez, CO to review all grant documentation on-hand and obtain required missing documents. Six grant binders for each grant year, 2009-2014, with appropriate documentation were created and resulted in a positive audit September 2014 by Grants Administration Program Manager.
- Trackers were created to appropriately track the following funding sources to ensure all funds were paid-out as required and that all reimbursement requested funds were received:
 - ✓ All Hazards 2009, 2010, 2011, 2012, 2013, & 2014
 - ✓ CDOT annual funds for TPR activity
 - ✓ TPR annual dues expenditures
 - ✓ LCC Transit Grant
 - ✓ DoLA 7030 Sustainability Grant
 - ✓ SWIMT Grant
 - ✓ RREO Grant
 - ✓ WLC Grant

SWCCOG 2015 Board Goals

GOAL 1: Address Opportunities to Increase Value to COG members

Objective 1.1: Leverage Funds															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2015-2016	Beyond 2016	Staff Time	Costs
Recycling Project	X	X	X	X		x		x			6/30/2015	Implement			\$
DOLA 2015 TA Grant	x	x	x			x		x			12/31/2015				\$75,000
Transit Council		x	x	x			x	x			12/31/2015	Funding Ending			\$24,800
TPR		x	x	x	x			x			6/30/2015	7/1/2015-6/30/2016	7/1/2016-6/30/2017		\$21,000
Membership Dues	x		x		x			x			12/31/2015	1/1/2015-12/31/2016		Low	\$114,000
DOLA Broadband Planning Grant	x	x	x		x			x			4/1/2015-12/31/2015				~ \$90,000

Objective 1.2: Aggregate Demand and Share Costs on Common Service Needs															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Recycling Project	x	x		x		x		x			x	x	?		\$
IT Support	X	X		X	x			X			12/31/2015	?			\$\$
Software	x		x			x				x		x	x		
Equipment Purchasing/Brokering/Sharing Shared Grant Writer										x		x	x		

Objective 1.3: Shared Trainings and Services															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
CIRSA Trainings	x					x				x	x	x	x	Low	N/A
Water/Wastewater Certs (Broker w/ R10?)	x					x				x	?	x		Low	N/A
Elected Officials Trainings CU Certified Public Managers	x					x			x			x	x	Low	\$

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

DoLA Finance 101																


Goal 2: Fiscal Stability and Growth

Objective 2.1: Target Non-Member Entities																
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG		
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs	
Town of Dove Creek	x	x	x				x	x			x	x			\$	
Montezuma County	x	x	x				x	x			x	x	x		\$\$	
Town of Rico	x	x	x				x	x			x	x			\$	
Southern Ute Indian Tribe	x	x	x				x	x			x				\$\$	
Ute Mountain Ute Indian Tribe	x	x	x				x	x			x				\$\$	



Objective 2.2: Retain Existing Members																
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG		
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	Ongoing			Staff Time	Costs	
Archuleta		x			x			x			x				\$\$\$	
Bayfield		x			x			x			x				\$\$	
Cortez		x			x			x			x				\$\$\$	
Dolores (County)		x			x			x			x				\$\$	
Dolores (Town)		x			x			x			x				\$	
Durango		x			x			x			x				\$\$\$	
La Plata		x			x			x			x				\$\$\$	
Ignacio		x			x			x			x				\$	
Mancos		x			x			x			x				\$\$	
Pagosa Springs		x			x			x			x				\$\$	
San Juan		x			x			x			x				\$	
Silverton		x			x			x			x				\$	

Objective 2.3: Partner with Other Organizations																
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG		
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs	
AAA	x	x	x				x	x			x				\$\$	
4CORE	x	x	x			x		x			x	x			\$	

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

Housing Entities	x	x	x					x	x				x	x		\$\$
Southwest Farm Fresh																

Objective 2.4: Targeted Grant Applications/Requests

Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
DOLA Broadband Planning Grant	x	x	x		x			x			x				~ \$90,000
DOLA Broadband Infrastructure Grant	x	x	x		x			x			x	x			Million +
EPA Environmental Justice - Transit	x	x	x	x		x		x			x				• \$25,000
EPA Brownfields Grant(s)	x	x	x				x	x				x			Unknown
CDOT Trails Grant	x	x	x				x	x			x	x			Unknown
Other Trails Grant(s)	x	x	x				x	x			x	x			Unknown
Objective 2.4: Income Producing															

Goal 3: Staffing

Objective 3.1: Increase Capacity

Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Project Manager					x			x				x	x		\$\$
AmeriCorps VISTA						x		x			x	x	x		\$8,000
Administrative Assistant						x		x			x	x			\$\$
Transportation Coordinator						x		x				x	x		\$\$
Grant Writer						x		x				x	x		\$\$

Objective 3.2: Continuing Education

Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Miriam	Maybe		Maybe			x		x			x	x	x	Med	-\$-\$
Sara						x		x			x	x	x	Med	-\$-\$
Future Staff						x		x				x	x	Med	-\$-\$

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

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Objective 3.3:															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No				Staff Time	Costs

Goal 4: Advocacy

Objective 4.1: Legislation															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Broadband	X	X	x		X	X			x		x	x	?	High	

Objective 4.2: Represent SW Colorado															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2015	2016	Beyond 2016	Staff Time	Costs
Within Region	x	x					x		x		x	x	x	Unknown	Unknown
State Level	x	x					x		x		x	x	x	Unknown	Unknown
Federal Level	x	x					x		x		x	x	x	Unknown	Unknown

Objective 4.3:															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No				Staff Time	Costs

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

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Goal 5:

Objective 5.1:															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No				Staff Time	Costs

Objective 5.2:															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No				Staff Time	Costs

Attachment: SWCCOG 2015 Board Goals (2431 : Recap of Retreat)

ITEM NO. (ID # 2428)

DATE: 04/3/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: DOLA Broadband Planning Grant

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Executive Summary DOLA BB Planning Grant 17 March 2015 Final (PDF)
- BB Planning Basic Financials 26 March 2015 (XLSX)

DOLA Broadband Planning Grant Executive Summary

To: Board of Directors
 From: Miriam Gillow-Wiles
 Date: 17 March 2015

Executive Summary

One of the goals of the Southwest Colorado Council of Governments is to help drive abundant, redundant and affordable Internet throughout the region. Many communities, counties, and other regional organizations are working on residential, business, and educational connectivity. The DOLA Broadband Planning Grant will address the need to coordinate private and public efforts towards a common goal of improving broadband capability within the region. Specifically, the plan will call for:

- An assessment of needs, both infrastructure and services, through surveys, public meetings, and asset mapping.
- Continuing education and/or workshops to ensure that the participants have the information needed on regulations, economics, and technology to develop a realistic plan.
- Identification of public and private projects and existing assets, including the SCAN, which can be leveraged.
- A plan, which will include identification of gaps in the region and connections outside of the region, a blueprint to fill these gaps, cost estimates, financial models, operating expenses, and identification public and private funding resources.
- Address sustainability and maintenance of SCAN through an updated Business Plan and creation of Operations Plan.

These steps will ensure that the region continues to build on local, regional, and statewide efforts already underway in a coordinated approach to improving broadband for the citizens, businesses, and educational institutions within the SWCCOG region.

Pros:

- Regional planning grant will give us a roadmap for costs and strategies to meet regional goals
- Better broadband means better support for home based workers (key portion of our local economies), rural businesses, health care, education, technology, financial services
- Helps distinguish our region in the Rocky Mountains
- Increases available funding for broadband expansion
- La Plata County Economic Development Alliance willing to fund a significant portion of local match which lowers costs for the rest of Southwest Colorado.

Cons:

- Lots of changes going on in broadband at state and federal level, will plan be relevant in a year?
- If this plan is not pursued internet will likely develop unevenly across the region, hurting many of our residents, businesses, and educational institutions.

DOLA Broadband Planning Grant Rough Financials

	Total Amount	DOLA	Match
Grant	\$ 80,000	\$ 60,000	\$ 20,000
Staff Time (not covered by grant)	\$ 10,000		

Secured Match	\$ 25,000
Needed Match (minimum)	\$ 5,000

5000	Population	% Population	Match Based on % Pop	Equally Divided
Archleta	12168	43.3%	\$ 2,167	\$ 625
Cortez	8551	30.5%	\$ 1,523	\$ 625
Dolores County	2012	7.2%	\$ 358	\$ 625
Dolores (Town)	939	3.3%	\$ 167	\$ 625
Mancos	1361	4.8%	\$ 242	\$ 625
Pagosa	1732	6.2%	\$ 308	\$ 625
San Juan	687	2.4%	\$ 122	\$ 625
Silverton	626	2.2%	\$ 111	\$ 625
Total population	28076		\$ 5,000.00	\$ 5,000.00

7000	Population	% Population	Match Base on % Pop	Equally Divided
Archleta	12168	43.3%	\$ 3,034	\$ 875
Cortez	8551	30.5%	\$ 2,132	\$ 875
Dolores County	2012	7.2%	\$ 502	\$ 875
Dolores (Town)	939	3.3%	\$ 234	\$ 875
Mancos	1361	4.8%	\$ 339	\$ 875
Pagosa	1732	6.2%	\$ 432	\$ 875
San Juan	687	2.4%	\$ 171	\$ 875
Silverton	626	2.2%	\$ 156	\$ 875
Total	28076		\$ 7,000	\$ 7,000

10000	Population	% Population	Match Base on % Pop	Equally Divided
Archleta	12168	43.3%	\$ 4,334	\$ 1,250
Cortez	8551	30.5%	\$ 3,046	\$ 1,250
Dolores County	2012	7.2%	\$ 717	\$ 1,250
Dolores (Town)	939	3.3%	\$ 334	\$ 1,250
Mancos	1361	4.8%	\$ 485	\$ 1,250

Pagosa	1732	6.2%	\$	617	\$	1,250
San Juan	687	2.4%	\$	245	\$	1,250
Silverton	626	2.2%	\$	223	\$	1,250
Total	28076		\$	10,000	\$	10,000

ITEM NO. (ID # 2433)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Letters of Support Policy

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Letters of Support Policy Memo 30 March 2015 (DOCX)
- Letters of Support Policies and Procedures DRAFT 3 April 2015 (DOCX)

Letters of Support Policy

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 3 April 2015

Comments: At the February meeting, it was suggested that staff put together some policy and procedures for letters of support. We have seen a significant uptick in the request for letters of support in the last few months.

I asked the other COGs across the state, and none of them have any policies regarding letters of support. Region 9 shared theirs with me so I had some sort of frame work. But as their Board meets less often and operated differently, copying theirs was not an option.

I felt like this needed to be kept short and simple, and to not be too bogged down in bureaucratic procedure. Frequently, there may be pros and cons to any letter of support which much be weighed. This is a guideline to help staff and the Executive Committee decide if the SWCCOG should support an initiative.

Southwest Colorado Council of Governments

Letters of Support/Advocacy Policies and Procedures

Adopted: Day Month Year

Purpose

The Southwest Colorado Council of Governments (SWCCOG) is often asked to provide a letter of support for an organization seeking funding, specific legislation, and/or a recommendation. In order the SWCCOG to respond appropriately in a timely manner, these policies and procedures are provided as criteria and guidelines to process requests.

The following questions and response below are intended to give Board and staff members some context to evaluate a decision. All letters of support must be approved by the Board. Answers to the first three steps, and potentially step four, should be included with communication to the Board regarding the letter of support.

Steps

1) Is it a project from one or more members?

If yes, the Board should consider a letter of support if the fits within questions two and three.

2) Does the project have a regional impact?

If yes, proceed to question three.

If no, the SWCCOG may not be the appropriate organization to be writing a letter of support.

3) Is it a project that involves the SWCCOG, the SWCCOG's established goals, existing SWCCOG projects, and/or existing or previous advocacy?

If yes, the Board should consider a letter of support.

If no, staff should ask why the requestor is approaching the SWCCOG and determine if the ideas are sound and reasoning behind requesting a letter of support from the SWCCOG.

4) Other questions to consider, and potentially include in Board communication.

What is the impact on the region if the project occurs? Does not occur?

In what areas of the region will the project take place?

Is there a fiscal impact for the SWCCOG and or SWCCOG members?

Does the project fit within the mission and vision of the SWCCOG?

Is one or more SWCCOG member working on a similar project or goal?

If so, does this letter of support potentially support or undermine the Member project/goal?

ITEM NO. (ID # 2434)

DATE: 04/3/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Public Land Renewable Energy Development Act Letter of
Support

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- PLREDA Memo 30 March 2015 (DOCX)
- PLREDA Letter of Support Template 6 March 2015 (DOCX)

PLREDA Letter of Support

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 3 April 2015

Comments: This letter came before the Board at the March 2014 Board meeting, at that time the legislation did not move forward. This proposed legislation is same as last year, in that it will allow income for renewable energy developed on public lands to be distributed to the counties in the same way that income from non-renewables are currently.

This fits within the Letters of Support Policy:

- The project has regional impact – there is an average of 68% of publicly owned land in Archuleta, Dolores, La Plata, and San Juan Counties.
- The SWCCOG previously supported similar legislation
- There should be a positive fiscal impact for the counties if this legislation passes.



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

Elected Official
 Address Line 1
 Address Line 2
 City, State, ZIP
 Phone
 Email

Date

RE: The Public Lands Renewable Energy Development Act (S. XXX / H.R. XXX)

Dear Elected Official,

The Southwest Colorado Council of Governments (SWCCOG) would like express support of the Public Lands Renewable Energy Development Act (SXXX and HRXXX). The five counties of Archuleta, Dolores, La Plata, Montezuma, and San Juan contain over 1.6 million acres of public lands, including Mesa Verde National Park. Much of this land is suitable for alternate energy development. This legislation will require renewable energy resource development to pay royalties from energy production on renewable energy projects on Federal lands. Providing reinvestment in renewable energy programs while sharing funds for the support of waterways, wildlife habitat, and recreational uses is a benefit for all citizens.

The potential of future revenue will help the five counties of the SWCCOG provide critical governmental services, help fund the backlog of capital improvement projects, and stabilization of budgets still impacted by slow growth and the economic recession. Furthermore, revenues will also help counties manage the impacts of energy development.

The municipalities and counties of Southwest Colorado are committed to working with the Federal government as partners to promote sound energy development. The expansion of alternate energy industries will help create a skilled workforce and a sustainable economy while protecting our public lands and our way of life.

Thank you for your support of the Public Lands Renewable Energy Development Act.

Sincerely,

Richard E. White
 Chair, Southwest Colorado Council of Governments

ITEM NO. (ID # 2435)

DATE: 04/3/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Item

SUBJECT: Telecom Shortfall

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Telecom Memo 30 March 2015 (DOCX)
- SCAN Financials Summary (PDF)
- SCAN Revenue (PDF)
- SCAN Expenses (PDF)
- Telecom Equipment Finances (PDF)

Telecom Memo

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 3 April 2015

Comments: During the Retreat in March there was ample discussion about the SCAN, maintenance, cost, equipment repair, and replacement funding.

During the discussion of telecom funding shortfall, the Board Member present indicated they would be interested in alleviating that shortfall, which will greatly help with the budget. As a result of this, staff put together a detailed estimated amount of what that short fall is projected to be by the end of the year. Months April through December are estimates and staff time is an average of what was spent previously. If the Board approves the Broadband Planning Grant, my time this summer and fall will be far greater than the estimate, however, the Broadband Planning funding will help cover the cost of my time.

The other issue discussed at the Retreat was to replace the Fiber Repair Fund (RAMP Fund) with an Equipment replacement fund to update and replace the large routers located in Durango and Cortez. Currently the RAMP Fund was supposed to be levied at \$900/year for each community and county that participated in the initial DOLA grant. This will be \$10,800 for 2015. The Cortez router needs to have software updated at the end of the year, which will cost \$15,000, while the Durango router will need the same updates in 2016. The Board can assess this cost based on population or a flat fee, both are attached for discussion.

Summary

Month	SCAN Revenue	SCAN Expense	Profit/loss
Jan-15	\$ 1,535.75	\$ 1,764.50	\$ (228.75)
Feb-15	\$ 1,535.75	\$ 1,806.25	\$ (270.50)
Mar-15	\$ 1,535.75	\$ 2,349.96	\$ (814.21)
Apr-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
May-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Jun-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Jul-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Aug-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Sep-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Oct-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Nov-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)
Dec-15	\$ 1,535.75	\$ 1,973.71	\$ (437.96)

Projected Grand Total Profit/Loss	\$ (5,255.10)
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Attachment: SCAN Financials Summary (2435 : Telecom Shortfall)

2015 SCAN Revenues

Telecom Services Invoiced Quarterly

Community	Date	Amount	
Town of Bayfield	1st Qtr	\$	1,380.00
City of Cortez	1st Qtr	\$	30.00
Town of Dolores	1st Qtr	\$	180.00
La Plata County	1st Qtr	\$	300.00
Town of Mancos	1st Qtr	\$	180.00
Town of Bayfield	2nd Qtr (est)*	\$	1,380.00
City of Cortez	2nd Qtr (est)*	\$	30.00
Town of Dolores	2nd Qtr (est)*	\$	180.00
La Plata County	2nd Qtr (est)*	\$	300.00
Town of Mancos	2nd Qtr (est)*	\$	180.00
Town of Bayfield	3rd Qtr (est)*	\$	1,380.00
City of Cortez	3rd Qtr (est)*	\$	30.00
Town of Dolores	3rd Qtr (est)*	\$	180.00
La Plata County	3rd Qtr (est)*	\$	300.00
Town of Mancos	3rd Qtr (est)*	\$	180.00
Town of Bayfield	4th Qtr (est)*	\$	1,380.00
City of Cortez	4th Qtr (est)*	\$	30.00
Town of Dolores	4th Qtr (est)*	\$	180.00
La Plata County	4th Qtr (est)*	\$	300.00
Town of Mancos	4th Qtr (est)*	\$	180.00
		Note: Quarterly amount = \$690/mo	
Projected Annual Total		\$	8,280.00

Dark Fiber Leasing Invoiced Quarterly (25%)

Entity	Date	Amount	
Fast Track	1st Qtr	\$	217.50
Cedar Networks	1st Qtr	\$	386.25
Brainstorm	1st Qtr	\$	240.00
Fast Track	2nd Qtr (est)*	\$	217.50
Cedar Networks	2nd Qtr (est)*	\$	386.25
Brainstorm	2nd Qtr (est)*	\$	240.00
Fast Track	3rd Qtr (est)*	\$	217.50
Cedar Networks	3rd Qtr (est)*	\$	386.25
Brainstorm	3rd Qtr (est)*	\$	240.00
Fast Track	4th Qtr (est)*	\$	217.50
Cedar Networks	4th Qtr (est)*	\$	386.25
Brainstorm	4th Qtr (est)*	\$	240.00
		Note: Quarterly amount = \$845.75/mo	
Projected Annual Total		\$	3,375.00

Projected Annual Grant Total Revenues	\$	11,655.00
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Attachment: SCAN Revenue (2435 : Telecom Shortfall)

2015 SCAN Expenses

Fast Track Invoices

Date	Amount
1/15/2015	\$ 1,100.00
1/30/2015	\$ 700.00
3/1/2015	\$ 900.00
4/1/2015 (est)*	\$ 900.00
5/1/2015 (est)*	\$ 900.00
6/1/2015 (est)*	\$ 900.00
7/1/2015 (est)*	\$ 900.00
8/1/2015 (est)*	\$ 900.00
9/1/2015 (est)*	\$ 900.00
10/1/2015 (est)*	\$ 900.00
11/1/2015 (est)*	\$ 900.00
12/1/2015 (est)*	\$ 900.00

Projected Annual Total \$ 10,800.00

Miriam Time Spent @ \$43/hr

Month	Total hours	Amount
Jan-15	13.5	\$ 580.50
Feb-15	14.25	\$ 612.75
3/15/2015 (est)*	27	\$ 1,161.00
4/15/2015 (est)*	18.25	\$ 784.75
5/15/2015 (est)*	18.25	\$ 784.75
6/15/2015 (est)*	18.25	\$ 784.75
7/15/2015 (est)*	18.25	\$ 784.75
8/15/2015 (est)*	18.25	\$ 784.75
9/15/2015 (est)*	18.25	\$ 784.75
10/15/2015 (est)*	18.25	\$ 784.75
11/15/2015 (est)*	18.25	\$ 784.75
12/15/2015 (est)*	18.25	\$ 784.75

Projected Annual Total \$ 9,417.00

Sara Time Spent @ \$42/hr

Month	Total hours	Amount
Jan-15	2	\$ 84.00
Feb-15	11.75	\$ 493.50
3/15/2015 (est)*	6.88	\$ 288.96
4/15/2015 (est)*	6.88	\$ 288.96
5/15/2015 (est)*	6.88	\$ 288.96
6/15/2015 (est)*	6.88	\$ 288.96
7/15/2015 (est)*	6.88	\$ 288.96
8/15/2015 (est)*	6.88	\$ 288.96
9/15/2015 (est)*	6.88	\$ 288.96
10/15/2015 (est)*	6.88	\$ 288.96
11/15/2015 (est)*	6.88	\$ 288.96
12/15/2015 (est)*	6.88	\$ 288.96

Projected Annual Total \$ 3,467.10

Projected Annual Grand Total Expenses \$ 23,684.10

Attachment: SCAN Expenses (2435 : Telecom Shortfall)

SCAN Equipment Support 2015 and 2016

	Population	% Population	Match Based on % Pop	Equally Divided
Archuleta	12168	11.9%	\$ 1,782	\$ 1,250
Bayfield	2493	2.4%	\$ 365	\$ 1,250
Cortez	8551	8.3%	\$ 1,252	\$ 1,250
Dolores County	2012	2.0%	\$ 295	\$ 1,250
Dolores (Town)	939	0.9%	\$ 138	\$ 1,250
Durango	17689	17.3%	\$ 2,591	\$ 1,250
Ignacio	711	0.7%	\$ 104	\$ 1,250
La Plata	53446	52.2%	\$ 7,828	\$ 1,250
Mancos	1361	1.3%	\$ 199	\$ 1,250
Pagosa	1732	1.7%	\$ 254	\$ 1,250
San Juan	687	0.7%	\$ 101	\$ 1,250
Silverton	626	0.6%	\$ 92	\$ 1,250
Total population	102415		\$ 15,000.00	\$ 15,000.00

ITEM NO. (ID # 2429)

DATE: 04/3/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Director's Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Director Report 3 April 2015 (DOCX)

Director Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 3 April 2015

Comments: March was a busy month between being sick, having a very sick cat, and general work load, I did not get as much accomplished as I had hoped. I find I easily bogged down in emails and small tasks which are making it hard to focus and develop the big picture.

Changes to SB05-152 and Telecommunication

At the time of this writing, I have not heard if the amended legislation has been brought forward. I will update the Board verbally on Friday as I have more information. I have spent a lot of time this month on telecommunications projects. I have helped CML and CCI extensively with their understanding of the SCAN and broadband in general. I also traveled to Montrose to visit with Region 10's Board and to discuss their broadband planning grant as well as their plans for infrastructure development.

Club20

While in Montrose, I met with the new Director of Club20. Christian formerly worked for Scott Tipton as a staffer in Grand Junction. She is young (younger than me, even), ambitious, and seeming interested in making changes to the organization. We talked about telecom policy, moving meetings around the region, video conferencing, phone conferencing, and a lot of other things. She was very receptive to the need for a more inclusive way of operating. She also seem to "get it" when it comes to telecom; she sees that access to high speed internet is not a luxury but is a utility. This may be an interesting change for the organization.

April 2015

I will be attending the CARO meeting in Silverthorne on Friday, April 10th. Depending on what happens with the updates to 152, I will need to travel to Denver to testify and work with Sen. Roberts and Reps Coram and Brown on this. Depending on the decisions regarding the Broadband Planning Grant, will be writing that grant.

On April 20th, Elizabeth Garner will be in the region and will be discussing the change in revenue for local governments as the Boomers age. I think this will be very interesting and vital to planning for our future. I will send out info in a separate email.

ITEM NO. (ID # 2430)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Transportation/Transit Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Transportation Update April board meeting (DOCX)

Transportation Update

SWPTR

The next TPR meeting will take place April 3 just prior to the SWCCOG board meeting. A verbal update will be given by staff.

Transit

The next transit meeting will take place April 13 from 2:30pm – 4:00pm. The location is not secured just yet as transit providers are currently making outreach efforts to Human Service Providers. When HS Provider interest is confirmed, a location will be reserved and official invites emailed out with additional information.

Staff has received phone calls from several folks with the San Juan Basin Health Department who are interested in joining the April 13 meeting and providing feedback as to their specific needs of transit in the region. This information is will help the transit council further understand transit needs and move forward with goals and objectives for 2015 and 2016.

ITEM NO. (ID # 2432)

DATE: 04/3/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: WLC Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION: